



**TOWN OF FREETOWN
WATER COMMISSION
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Minutes of the Water and Sewer Commission meeting 03/04/2016

10:05 a.m. Meeting called to order by Bob Parker

Members present: Bob Parker and Brad Paiva

Staff present: Keven Desmarais and Steven Chandler

Brad: motion to approve minutes from February 19, 2016. Wait on Executive Session minutes.

Bob: second the motion. Minutes approved.

Keven: the town accountant had approached the Water & Sewer Commission to discuss the idea of billing more frequently. Each month readings, both radio and manual, for a specific route would be done. i.e January, all of Braley; February, all of Middleboro; etc. Billing would then be processed and go out in that month.

Bob: makes a motion to explore monthly billing.

Brad: 2nd the motion. Discussion on motion and what impact and benefits would result in monthly readings and billings.

End of discussion.

Bob: all in favor? Brad: I

Bob: make motion to approve Executive Session minutes.

Brad: 2nd

Bob: all in favor; Brad: I

Bob: Has the [water] billing cycle changed?

Keven: recommendation to spread out reads and billing.

Keven: left message with Carter Graphics representative regarding GPS locator. Waiting to hear back.

Keven: discussion regarding resident (Warren Berge) wanting water service on New Narrows Rd. Recommend upgrading infrastructure [6" pipe] to handle the 250' to his property line.

Bob: It has to be a line big enough.

Brad: waive permit fees; this will help town.

Keven: recommend putting in and 8" pipeline.

Discussion between Keven, Bob and Brad regarding benefits of installing an 8" pipeline resulting in a unanimous yes.

Brad: should we absorb the cost difference between the 6" and 8" pipe in his fees?

Keven: agrees, yes, sounds good.

Bob: Sewer master plan...do it?

Brad: motion to do it; Bob 2nd; all in favor, I

Decision to table voting on Warren Berge's water extension on New Narrows Rd. Keven will approach Warren regarding plan and costs associated with extension to his property.

Bob: motion to purchase blueprint storage rack for water department.

Brad: 2nd; all in favor, I

Keven: will invite representative from Environmental Partners Group to next Water & Sewer Commission board meeting.

Bob: should the Town offer insurance coverage to customers that would pay for repairs on their water line outside of the structure? Coverage is offered HomeServe USA Repair Management Corp. A letter giving details could be sent out in the next billing cycle to educate customers of the option to purchase Exterior Water Service Line Coverage. Possibly add information onto printed water bill.

Brad: motion to adjourn

Bob: 2nd; all in favor, I

Next meeting will be Friday, March 4, 2016, @10:00am.

Motion to adjourn @ 10:40 by Bob P, 2nd by Brad P. all in favor.

Respectfully submitted,

Steven Chandler