



WATER & SEWER COMMISSION

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Minutes of the Water & Sewer Commission meeting 9.28.23

Meeting held at Town Hall, 3 North Main, Assonet, MA

9:31AM Meeting called to order by Bob Parker
Members present: Bob Parker, Chairman; Paul Sadeck, recording meeting;
Mark Rosofsky
Staff present: Steven Chandler; David Thibodeau
Guest: Steve Vaccaro, Baystate Winsupply

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5 Janice Marie Way Water Line Install

- Commissioners had stopped by yesterday to check on the progress. Project was started and will continue today.
- David Thibodeau states that they still have quite a bit to do and once the line is layed in they have to drill through foundation of building and install the meter.
- Mark Rosofsky begins discussion of water line installed in 2014 to service Janice Marie Way. There are no records of the water line on file. Chandler found minutes from meetings in 2013-2014 but there is not much included about water line.

Training on Neptune 360 and Vadar

- Staff and Commissioners need training on Neptune which can be done on a Monday or Friday only as stated by Neptune Rep. Schedule for October 16th.
- Staff and Commissioners need training on Vadar Systems and Paul Sadeck will reach out to Alison to set up training.

WhiteWater Contract/Agreement

- Chandler reached out to Jared Whitney at WhiteWater and requested a new agreement. Jared will speak with Eric Smith and have him draft the agreement when he gets back from vacation. Chandler had not yet heard from Jared or Eric so he emailed Jared this morning and waiting to hear back.
- Discussion of actions and processes WhiteWater does for FW&SC.

Bleeder Pits

- David Thibodeau will be dosconnecting meters from pits at end of November after testing. David says bleeding pits should have been designed by engineer.
- Environmental Partners did not reach out to David so he will follow up with them. Chandler will email and ask for follow up.

- There is one bleeder at Sammy's Lane, KRR property.
 - Aside from bleeder, KRR has two meters in pits that need to be moved above ground.
 - Keven Desmarais talked to Jim Rezendes long ago but meters have not been moved. Jim mentioned it to David that he knows they have to be moved.
 - Commissioners asked Chandler to draft a letter to Jim asking for a plan to relocate in 30 days, and execute the move of meters within 90 days.
- Copart of Connecticut has two meters in pits.
 - Chandler to draft a new letter requiring that they move the meters from pits to above ground. This is a follow up from January 23 letter.
- Other meters in pits are located at 1 Ducharme Drive, 82R Middleborough Road, and 86 South Main Street. Chandler to draft letters to the owners of these properties informing them the FW&SC requires them to move the meter from a pit to an above ground location.

Hydrant Repair

- There are three hydrants known to need replacing. Can't discuss further because David left with Steve Vacarro to inventory the remaining meters at Highway Dept barn.

Equipment

- Discussion to purchase mini excavator. Need to wait until David Thibodeau is at a meeting.
- Create inventory for spare hydrant parts if any.

Status of:

- **MasterMeter Meter Interrogation**
 - Chandler was told the meter was sent to Texas a couple days ago.
 - Customer paid bill by due date to avoid having to pay interest.
 - Mark Rosofsky states that this who process of having the meter interrogated has been a kerfuffle. Chandler says it's been a series of unfortunate events that have been out of our control, which Bob Parker, Commissioner Chair, explained to the customer.
- **Chipaway Pump Station Roof Repair**
 - Carl Bizzarro, Building Dept Head, provided the Commissioners with two options for repair.
 - Paul Sadeck made motion to move forward with the contractor and \$1,200 estimate to repair roof. Mark Rosofsky 2nd. All in favor. Motion carried.
- **Sewer Line Extension**
 - Environmental Partners is starting test borings as part of the project soon.
 - David Thibodeau will be marking out water lines.
- **Innovation Way**
 - Bob Parker states that Deb Pettay is working on this with MassDOT.

- **Meter Replacement Project**

- Finalize with Baystate Winsupply and Ti-Sales...
 - Steve Vaccaro of Baystate Winsupply came to discuss this finalization of the project. He will create a document stating the project is ended and will send tomorrow. This is to be submitted to Deb Pettey, Town Administrator, who will take the total overage and submit a request for additional ARPA funds.
 - Discussion of new meters not needed.
 - There are meters to be returned and Freetown will receive a credit.
 - David wants four 2" meters which Chandler ordered a couple weeks ago and are on back order. Steve will have Ti-Sales bill Winsupply.
 - Old meters will be removed from Highway Barn and disposed at a later date.

Executive Session

- David had to leave during meeting and Commissioners not able to go in to ES without discussion with David Thibodeau.

Sign Bills

- Bob Parker and Paul Sadeck signed bills.

Approve Minutes

- Mark Rosofsky makes a motion to approve the minutes for August 17, 2023. Paul Sadeck 2nd. All in favor. Motion carried.

Paul Sadeck makes a motion to adjourn at 12:15PM. Mark Rosofsky 2nd. All in favor.
Meeting adjourned.

Respectfully submitted,



Steven Chandler
Senior Clerk, Freetown Water & Sewer Commission