



# WATER & SEWER COMMISSION

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## Minutes of the Water & Sewer Commission meeting 5.30.23

Meeting held at Town Hall, Assonet, MA

9:40AM Meeting called to order by Bob Parker  
Members present: Bob Parker, Chairman; Paul Sadeck, recording meeting;  
Mark Rosofsky  
Staff present: Steven Chandler . recording meeting; David Thibodeau

### Vadar Systems Update

- Alison Laraba did the test of format to make sure the information provided by Baystate Winsupply is compatible with the database structure for Vadar.
- Phone training with Alison this Thursday. Chandler will contact Peter Ewell of Ti-Sales to see if he is available.

### Meter Replacement Project

- Steve Vaccaro sent two files...one showing a list of customers who were “non-responsive” and a list showing accounts with issues preventing the plumber from installing. Chandler made notes on the list of issues.
- David Thibodeau going through list to identify actual needs. He will connect with BW plumber to get issues addressed and meters installed.
- Chandler states that some of the “non-responsive” customers are in fact appointments that plumber did not show up or he cancelled/changed appointment last minute.
- A letter was drafted and sent to Commissioners for approval to send to 4 Causeway via certified mail. Commissioners approve and ask Chandler to send.

### Chipaway Pump Station . Generator

- Propane line is plumbed and tanks are installed. Waiting for plumbing inspector and fire department to okay before propane is delivered.
- Wrong transfer switch was delivered so waiting for the correct switch to arrive.
- Article for Annual Town Meeting in amount of \$50,500 to be voted on to have funds put into dept budget for future use.
- Chandler printed operations manual for generator. He will order sheet protectors and create a binder for manual.

### Hydrant Repair and Replacement

- Chandler confirmed there was \$15,000 appropriated at Town Meeting to replace 3 hydrants.
- Commissioners will contact JRD to establish dates of hydrant replacements.

### **Permanent Bleeder Project**

- Discussion of bill for installation.
- Discussion of potential survey conducted by Environmental Partners and how to fund.

### **FY2023 Budget . Expenses**

- Chandler to send a reserve fund transfer form to Paul Sadeck to fill out.
- Paul Sadeck makes a motion to pay for continued training for Keven Desmarais to renew his water operator license so that he can sign off on David's actions as he works to attain his license. This keeps it inhouse. Mark Rosofsky 2<sup>nd</sup>. All in favor. Motion carried.

### **Equipment . Excavator**

- Bob Parker says that Deb Pettay was to go to Selectmen to okay the purchase of excavator using ARPA funding.
- If David Thibodeau is not going to operate the excavator, there is no need to purchase one. David will not get a license to operate unless he is compensated financially. Mark Rosofsky suggests the Commission gives David a stipend and pay for all training. Bob Parker will speak to David about it.

### **Approve Minutes**

- Mark Rosofsky makes a motion to approve minutes from 5.10.23 as amended by Paul Sadeck. Paul Sadeck 2<sup>nd</sup>. All in favor. Motion carried.

### **Sign Bills**

- No bills to sign.

*Business that came before the Board not reasonably anticipated:*

### **Theft of Water and Misuse of Hydrants**

- Discussion of theft of water by two companies from hydrants located on Janice Marie Way.
- One incident in 2022 resulted in Commissioners calling police and reporting it.
- Recent theft was documented with photo by David Thibodeau.
- The issue with connecting to hydrants without proper equipment is the risk of contaminating the water supply.
- Commissioners ask Chandler to research cost of locks for hydrants.

Paul Sadeck motion to adjourn at 12:03PM. Mark Rosofsky 2<sup>nd</sup>. All in favor. Meeting adjourned.

Respectfully submitted,



Steven Chandler

Senior Clerk

Freetown Water & Sewer Commission