



# WATER & SEWER COMMISSION

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2023 MAR 14 AM 10:21

## Minutes of the Water & Sewer Commission meeting 1.5.23

Meeting held at Town Hall, Assonet, MA

9:30AM Meeting called to order by Bob Parker  
Members present: Bob Parker, Chairman; Paul Sadeck  
Member not present: Keven Desmarais  
Staff present: Steven Chandler; David Thibodeau

Meeting being audio recorded by Paul Sadeck and Chandler

### **FY2024 Budget**

- Town Accountant and Interim Town Administrator submitted FY2024 budget documents for review.
  - Capital request is due 1.23.23.
  - FY2024 budget is due 2.9.23.
  - Paul will work with Chandler on budget balances.
  - Submit request for \$100,000 for hydrant replacements, gate valve repairs, and Innovation water line repair.
  - Chandler will ask Matt Parent, Town Accountant, if he is working on budget worksheets so he and Paul can work on budget.

### **Dig Safe Safety Training**

- Chandler registered Bob, Paul, and David to attend the training 3.1.23.
  - Send a \$100 for training fee.

### **Meter Replacement Project**

- Chandler said letters will go out this month and the project will start in Bayshores area.
- Chandler emailed Steve Vaccaro at Baystate Winsupply yesterday asking for an update on the project and is waiting to hear back.
- Paul Sadeck wants to be here for the training when the time comes.

### **Excel Recycling Water Meter & Backflow Device Replacement**

- David checked again and the meter and backflow device has still not been moved into nearby building. Site manager said they are not operating and water has been shut off. Fred's Plumbing is doing the work to move meter and backflow device.
- Marty Costa to call Paul Sadeck when project completed.

### **Chipaway Pump Station . Generator and Leak**

- WhiteWater repaired leak by replacing a component on one of the pumps.
- Interim Town Administrator is working on sending generator installation project out to bid.
- Bob Parker said to put the generator out to bid and the rest will be done by known contractors. He's working on getting propane tank. Highway Dept will do concrete pad.

### **Hydrant Repair and Replacement**

- David Thibodeau has a list of hydrants to be replaced. Left a message with Jim Rezendes and waiting to hear back.

### **Permanent Bleeder Project**

- David Thibodeau checked with Jim Rezendes and permanent bleeder project is not yet started.

### **Outstanding Balances from FY2022**

- Chandler sent 14 accounts with past due FY2022 balances to lien on 12.19.22. Two customers have paid their lien amount since being sent to lien.

### **Equipment Needed**

- David Thibodeau needs a sump pump to remove water from meter pits. He has quote from Winwater and will contact Ti-Sales to see if they sell it and get information and pricing.
- Order hydrant flushing equipment in preparation for spring.
- Need a hoist for truck to get equipment out and in. Can't run generator in truck.

### **Approve Minutes**

- The Town Clerk office sent a list of minutes not submitted to them.
- Paul Sadeck makes a motion to approve minutes from 1.5.22; 4.8.22; 11.14.22. Bob Parker 2<sup>nd</sup>. All in favor. Motion carried.
- Any executive session minutes will be reviewed again by Board who will decide if they can be released.

### **Abatelements**

- No abatements.

### **Sign Bills**

- Bob Parker and Paul Sadeck signed bills.

*Business that came before the Board that was not anticipated:*

### **Infrastructure**

- David talks about Innovation Way line is not being open which poses a problem should something happen with main water line and residents not receiving water. Can have rep from Mass Rural Water Association come down and do leak detection to determine if pipe leaking or if road run-off water is entering sleeve and dripping.

- Gate valve at Narrows Road and South Main Street is stuck open which means David can't shut water off should it need to be. Needs to be replaced.
- Gate valve at Washington Street and 55 Cliff Drive is turned off so water does not circulate on Cliff as it could.
  - When David turned on valve, water flooded into nearby catch basin. Is there a stub that was never capped? Need to research and fix.
- Letter from Eversource regarding consecutive estimates for Pump Station.
  - They are requiring that electric panel needs to be updated so Eversource can replace meter. May be result of power outage last year.
- Lark Lane hydrant not bleeding properly and needs to be repaired.
- Copart site has meter in pit that is flooded with ground water.
  - David has quote from Winwater to get a sump pump to drain pit.
  - Bob Parker asked David to check price with other suppliers and order whichever is less.
  - This meter does not get used currently.
  - There is a second meter in a pit as well. Bills are estimated currently.

#### **MassDEP Monitoring Waiver Program**

- Board will review.

Paul Sadeck motion to adjourn at 11:28AM. Bob Parker 2<sup>nd</sup>. All in favor. Meeting adjourned.

Respectfully submitted,



Steven Chandler, Senior Clerk  
Freetown Water & Sewer Commission