



WATER & SEWER COMMISSION

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Minutes of the Water & Sewer Commission meeting 10.13.22

Meeting held at Town Hall, Assonet, MA

9:30AM Meeting called to order by Bob Parker
Members present: Bob Parker; Paul Sadeck
Member not present: Keven Desmarais
Staff present: Steven Chandler; David Thibodeau

Meeting being audio recorded by Paul Sadeck

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FREETOWN TOWN CLERK
2022 DEC -8 PM 2:35

Bids for Water Meter Replacement Project

- Bids were opened and reviewed today and the project has been awarded to Baystate Winsupply Co.

Water Bills from New Bedford

- There is a history of payments being received by New Bedford after the due date, and this is due to the processes of a municipality which can take two to three weeks, or more, once the bills are received.
- To ensure bills get processed ASAP, Chandler signed up to receive bills by email a few months ago. Bills dated on the 15th of the month arrive by email on the 16th. Because recent payment arrived to New Bedford late and late fees were applied to accounts, Chandler changed the mailing address for payments sent by Accounting Dept to the local address instead of the processing center in Woburn. Sending to Woburn takes an additional 1-2 weeks before NB receives payments.

Excel Recycling Water Meter & Backflow Device Replacement

- Paul Sadeck spoke with the owner of Excel who told him the plans were created and the project should be completed by end of October.

Chipaway Pump Station . Generator

- Deb Pettey, Town Administrator, has all of the information and will send out call for bids soon.

FY2023 3rd Quarter Billing

- This pertains to FY2023 2nd quarter not 3rd quarter billing as Chandler inadvertantly listed on meeting agenda.
- David Thibodeau has begun getting reads and Chandler entered them into database.

Hydrant Repair and Replacement

- David Thibodeau does not yet have a schedule for hydrants to be replaced. He also discovered another hydrant that should be replaced.
- A Braley Road resident showed David that there is a hydrant on Braley Road missing and a traffic cone in the hole.
 - The hydrant was damaged due to an accident years ago and never replaced. There are other hydrants on Braley that have been put in for the new line near railroad upgrades.
 - Bob Parker, Commission Chair, stated a new hydrant does not need to be installed there because there are the new ones. He suggests putting a steel plate over the flange.
- The hydrant at Ridge Hill Road near Excel has been hit by a vehicle and is leaning. It is operational but needs to be reset or replaced.
- David states there is a hydrant on Cliff Drive/Beach Street that has a leaking issue.
 - It was leaking at the base underground and had water bubbling up. It has been shut off and needs a Out of Service bag placed over it and will order some bags.
 - He called and let the Fire Department know.
- David states that Jim Rezendes will do hydrants when he has time. First will be the permanent bleeder installs.
- David has been exercising valves in Bay Shores and there is a valve for a leg of the water line that was never connected years ago.
- Gate valve needs to be opened so that water can flow and need to be attached to the water line. Currently the water flows into a catch basin. Need to dig up area of valve to determine what is there and if it needs to be addressed further. Ask Keven about this.

Outstanding Balances from FY2022

- Chandler has received payments for 15 of the 56 accounts as a result of the first letter sent to customer with outstanding FY2022 balances. He sent a second letter on October 4th and has received payments for 9 of the 41 remaining accounts as of today's date. A third will go out on November 4th for those who have not submitted payment by then.

Permanent Bleeder Project

- David Thibodeau spoke with Jim Rezendes and the project should begin next week. David will check in with him again to confirm.

Current [Active] Bleeders

- David Thibodeau will shut them down first week of November.

Citizens For Citizens

- Chandler received payment for outstanding balances due for customers who signed up with Citizens For Citizens (CFC) water program. CFC is to notify customers that payment has been made.

Neon Gas Station

- Bob Parker needs to call Tom Tighe of City of Fall River again.

Equipment Needed

- David Thibodeau presented a list of items needed to Commissioners.
- Paul Sadeck makes a motion to approve purchasing items. Bob Parker 2nd. All in favor. Motion carried.

Sign Bills

- Bob Parker and Paul Sadeck signed bills.

Approve Minutes

- Paul Sadeck makes a motion to approve the minutes from the 9.13.22 meeting. Bob Parker 2nd. All in favor. Motion carried.

Paul Sadeck motion to adjourn at 11:14AM. Bob Parker 2nd. All in favor. Meeting adjourned.

Respectfully submitted,



Steven Chandler, Senior Clerk
Freetown Water & Sewer Commission