



# WATER & SEWER COMMISSION

3 North Main Street . P.O. Box 438 . Assonet, MA 02702  
508.644.4000 . Fax: 508.644.2053

2022 JUN -8 PM 12: 59

## Minutes of the Water & Sewer Commission meeting 4.20.22

Meeting held at Town Hall, Assonet, MA

9:00AM	Meeting called to order by Bob Parker
Members present:	Bob Parker; Paul Sadeck
Staff present:	Steven Chandler
Guests:	Joe Coulter and Marty Mazzella, TiSales Mike Federico, Hydro Utilities

Meeting being audio recorded by Paul Sadeck

### Reading Equipment and Infrastructure

#### *TiSales and Hydro Utilities*

- Joe Coulter and Marty Mazzella of TiSales and Mike Federico of Hydro Utilities met with FW&SC to discuss meters and installation process.
  - FW&SC waiting to hear if ARPA funds have been approved to be used for water infrastructure which can include meter replacements system wide.
  - Discussion of TiSales (TS) possibly becoming the supplier for meters, reading device, and software providing Neptune product.
    - Reading equipment and software are state of the art.
    - TS tech support is top notch and unlike any other company in the market.
    - Software set up and training. Annual software fee. Training is open ended and ongoing. Initial training is about eight hours and includes practice; manual will be provided.
    - Batteries in Neptune meters last an average of twenty years.
    - Excellent full replacement warranty on meters.
  - Hydro Utilities (HU) will provide details of how process to change out meters works and would like to submit proposal when project goes out to bid.
    - HU takes care of reaching out to customers to schedule appointments by sending out multiple mailings until customer responds.
    - Depending on customer response, it could take only two months to complete.
    - Will identify any other service infrastructure details wanted, i.e. type of pipes.
    - Will test both source meters if they get the contract.
  - Discussion of meters located in pits and most of them are not accessible.
  - Discussion of interfacing with Vadar database.

**Water Meters / Bleeders**

- Bob Parker asked Chandler to order three 1" meters and find out how quickly they can get them to us. These will be used for bleeding.

**Water Rates**

- Will discuss at next meeting.

**Approve Meeting Minutes**

- None at this time.

**Sign Bills**

- Bob Parker and Paul Sadeck signed bills.

*Other business that properly came before the Board that was not anticipated:*

**Billing**

- Paul Sadeck and Bob Parker asked Chandler to create a list of accounts that have been billed using estimated reads for a long period of time, and others that have been estimated more recently. Include which need meters to be replaced and why.

**Refund**

- Chandler had to issue a refund to the property owner of 15 Pleasant Street because he had billed in November 2021 and January 2022 using estimated reads and he did not know the owner had moved out of town. House is empty and for sale.
- Paul Sadeck makes a motion to approve the refund. Bob Parker 2<sup>nd</sup>. All in favor. Motion carried.

Paul Sadeck motion to adjourn at 11:04PM. Bob Parker 2<sup>nd</sup>. All in favor. Meeting adjourned.

Respectfully submitted,



Steven Chandler

Senior Clerk

Freetown Water & Sewer Commission