

Steps for Obtaining a Building Permit

Board of Health Requirements

New Construction

1. Apply for and receive a well permit from the Board of Health, or (if applicable) apply for a water connection permit at the Water Department:
For wells: Once the well is drilled, the well test result and state registration of the well location must be supplied to the Board of Health before a septic installation permit will be signed by the Board of Health Agent.
2. Apply for and receive a septic system installation permit:
To receive a septic permit, a perc test must be done to determine the soil suitability.
3. After the well has been installed and the septic permit issued, you can apply for a building permit. (Freetown BoH Regulations Chapter II sect. 6)

Additions, Pools, Decks, Porches, Accessory Buildings and Demolition Permits

1. Complete an Addition/Alteration Plan Review Form:
Locate on the plan where you propose to site the addition/alteration. You may use an existing plan from our files if available. Once it has been reviewed and approved by the Board of Health Agent, you may proceed to the Building Department to apply for a permit.