



TOWN OF FREETOWN MASSACHUSETTS

Office of the Town Clerk

3 North Main Street
P.O. Box 438
Assonet, MA 02702
Phone: 508-644-2201, ext. 2
Fax: 508-644-9826
www.freetownma.gov

Cheryl C.A. Estrella, CMC
Town Clerk

Timothy J. McIntosh
Assistant Town Clerk

Changing Your Organization on the New Ethics Portal

If you work for multiple organizations/agencies within the Commonwealth and have already completed the State Ethics training in the new portal, you don't have to take the State Ethics training again – the Portal now allows you to select multiple agencies!

- Log in to the Ethics portal at <https://massethicstraining.skillburst.com> using the credentials you created.
- The home screen will look like this:

Massachusetts Conflict of Interest Law Training

Your Certificates Profile Help

Sign Out

Freetown
Timothy McIntosh

Please complete the Conflict of Interest Law Training

Conflict of Interest Law Training

State Ethics Commission Conflict of Interest Law Training

Length: 1 hour, 0 minutes

Complete by: 2023-03-13

Complete

Launch

Acknowledge Receipt of the Summary of the Conflict of Interest Law for Municipal Employees

Length: 10 minutes

Complete by: 2023-03-13

Complete

Launch

Welcome

Welcome to the State Ethics Commission Conflict of Interest Law Training.

Please click on the Launch button to access your course. If you need assistance, click on the Help button on the top of the page.

If you work for multiple organizations, this will read "You Belong to Multiple Organizations (View)". If you are only seeing one organization, you need to add them all!

If these modules do not show as Complete, you have not completed the training. Both modules must be completed for you to be in compliance. Launch the modules to complete the training.

- Select the Profile button in the upper right corner

Your Certificates Profile Help

Sign Out

- Click on the first check box, "Need to change your organization(s)?"

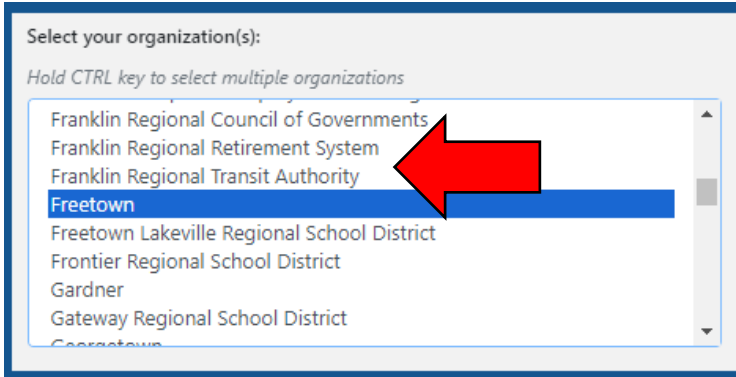
Your Department, Board, or Agency: Town Clerk

Your Organization: Freetown

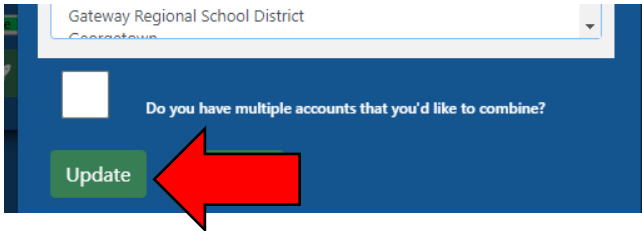
Need to change your organization(s)?

Do you have multiple accounts that you'd like to combine?

- Scroll through the list that appears, holding the CTRL key as you select each organization that you work for. The Town of Freetown is simply “Freetown”.



- Click “Update”



- **You should be all set!** Send the Office of the Town Clerk a quick e-mail to let us know you made the update. We will double check that your information appears on our end and will let know if we aren't seeing you!