

Freetown Board of Library Trustees  
Minutes of Thursday, April 15, 2021  
7:00 pm.  
James White Library



- Call to Order: Chairperson Paul Sadeck called the meeting to order at 7:00 pm.
- Present: Irene Ashley, Linda Fournier, Amy Sypher, Beverly Sadeck, Paul Sadeck and Nicole Davignon- Library Director.
- Absent: Christine Paiva
- Welcome: Chairman Paul Sadeck welcomed Amy Sypher as a new member to the Board of the Library Trustees.
- Review of Payroll: Payroll for March was reviewed – there were no questions or discussion.
- Review of Bills: Bills for March were reviewed- there were no questions or discussion.
- Review of Minutes: The minutes from the March 25, 2021 were reviewed. On a motion made by Linda Fournier and seconded by Irene Ashley the minutes were accepted. The motion passed.
- Library Director: Nicole reported that the carpet replacement project at the White library has been completed. Two programs are on-going at the White library- the seed program, and the children’s science kits. Both programs are being well received by the patrons. Alyssa is also providing take- home crafts for both adults and kids twice a month and these have also been well received. Nicole reported that this past week has been the busiest week for the library in a long time. Nicole reported that they will be opening the Hathaway library additional hours during the week for curb-side pickup. She has also spoken to Jeff regarding building the plexiglass partitions in anticipation of opening the Hathaway library. A discussion took place regarding the fact that some patrons have not yet returned to the library since the beginning of the pandemic. As a way to reach out to these patrons – postcards will be sent to them to let them know that the library is opened and we hope they( the patrons ) are doing well. Nicole reported that the toilet in the second bathroom at the White library has mold in it ( this is not a toilet that is used). Tim will be contacted and asked to put bleach in the toilet and tank. The vacuum cleaner has been replaced.
- Old Business: Broken Handrails at Hathaway – they have been fixed.
- Outdoor Lighting: It will be voted on at the Town Meeting to put a street light at the Hathaway library. At the White Library the plan is to place solar lights.

Book-drop: Paul has spoken to John Laronda- the book drop still needs to be painted and hinges need to be replaced. Paul to follow-up with John on the progress.

Delinquent Patron: Nicole has emailed the police department – with no response. After discussion it was decided to let the matter rest as the amount that the patron now owes is less than \$30.00. This patron is blocked from taking out any items from this library or any other SAILS associated library.

Repair of walkway at White Library: repair on hold due to the weather. Paul will speak to Highway Department regarding this project.

Review of existing policies: After review/discussion of the policies a motion was made by Linda Fournier and seconded by Amy Sypher to approve the following policies for the year 2021:

- 1) Computer Use by Children
- 2) Circulation Policy
- 3) Cell Phone/ Electronic Devices Policy
- 4) Customer Service Policy
- 5) Unattended Children Policy

The motion passed unanimously.

Long Range Plan: Nicole passed out results of the survey – this will be reviewed/ discussed at the next meeting. She also shared with a group a timeline for completing the long range plan.

New Business: Election of Chairman, Vice Chairman and Secretary: On a motion made by Linda Fournier seconded by Irene Ashley the following trustees were elected : Chairman – Paul Sadeck, Vice Chairman – Linda Fournier, Secretary – Beverly Sadeck. The motion passed.

A discussion took place regarding the fact that patrons come in to utilize the computers and then print page(s) from the computers. Up until this time we have not charged for printing, but it is an expense for the library. On a motion made by Linda Fournier and seconded by Amy Sypher the library will now charge ten (10) cents per page for printing. The motion passed.

Contract for Director: to be discussed at next meeting.

Next Meeting: May 20, 2021

Adjourn: A motion to adjourn at 8:45 pm. was made by Linda Fournier and seconded by Irene Ashley. The motion passed.

*Respectfully Submitted,  
Beverly Sadeck*