

Freetown Board of Library Trustees  
Minutes of Thursday, January 18, 2024  
6:30 pm  
James White Library

- Call to Order: Chairperson Paul Sadeck called the meeting to order at 6:35 pm. Mr Sadeck is recording the meeting.
- Present: Linda Fournier, Amy Sypher, Courtney Brightman, Beverly Sadeck, Paul Sadeck and Nicole Davignon- Library Director.
- Absent: Irene Ashley
- Review of Payroll: Payrolls for November and December were reviewed. There were no questions or discussion.
- Review of Bills: Bills for November and December were reviewed. There were no questions or discussion.
- Review of Minutes: The minutes for the November 30, 2023 were reviewed. A motion was made by Linda Fournier and seconded by Amy Sypher to accept these minutes. The motion passed.
- Library Director: Nicole reported that a plumbing issue ( a leak) developed while trying to change the water filter. The valve had to be replaced. The system is old and it is anticipated that more problems will be developing. A quote for a new filtration system will be obtained and shared with the Building Trustees.
- Nicole shared with the group some of the activities being planned for school vacation week in February. On 2/20/24 from 1-5pm a Super Hero Training will take place in the Community Room at the Police Station. On 2/22 the White Library will be hosting a Princess Tea Party .
- Book Clubs and Adult Craft nights continue to do well.
- Nicole shared with the trustees the upcoming vacation requests for herself and her staff.
- Nicole is working with the Director of the COA to develop a home delivery program to bring requested books to home-bound library patrons. The COA would deliver the books once a month.

Old Business: Volunteer Policy- A motion was made by Courtney Brightman and seconded by Linda Fournier to accept the Volunteer Policy with changes highlighted by the Trustees. The motion passed.

Letter to Building Trustees-No update has been received from the Building Trustees regarding the bathroom issue.

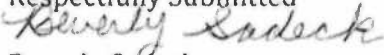
Building Program- Nicole is working on completing the grant proposal. Nicole shared with the group a flow chart she developed to ensure that all components of the proposal are addressed. Nicole has contacted the Town Administrator for needed information.

New Business: Upcoming Election- Paul reminded everyone that Town Elections will be held April 1, 2024

Next Meeting: Dates for the next two meetings were set- February 22, 2024 and March 28, 2024.

Adjourn: On a motion made by Linda Fournier and seconded by Courtney Brightman the meeting was adjourned at 7:45 pm. The motion passed.

Respectfully Submitted

  
Beverly Sadeck