

Freetown Board of Library Trustees
Minutes of Thursday, November 30, 2023
6:30 pm
James White Library

- Call to Order: Chairperson Paul Sadeck called the meeting to order at 6:30 pm. Mr. Sadeck is recording the meeting.
- Present: Linda Fournier, Beverly Sadeck, Paul Sadeck, Irene Ashley and Nicole Davignon- Library Director.
- Absent: Amy Sypher and Courtney Brightman
- Review of Payroll: Payroll for October was reviewed. There were no questions or discussion.
- Review of Bills: Bills for October were reviewed. There were no questions or discussion.
- Review of Minutes: Minutes for October 26, 2023 and November 20, 2023 were reviewed. On a motion made by Irene Ashley and seconded by Linda Fournier both sets of minutes were accepted. The motion passed.
- Library Director: Nicole reported that both the Annual Action Plan and the Town Report have been submitted.

The James White Library had been closed part of the day secondary to a toilet issue. A plumber was called and a temporary fix was made to the problem. The plumber made recommendations regarding further work that should be done. Paul will send a letter to the Building Trustees regarding this issue and request follow-up from them.

During the month of December the library will hold a cookie decorating event, gift wrapping event and three adult craft sessions. These events will be held at the James White Library secondary to lack of space at the Hathaway Library.

Nicole will be asking the Selectmen for a waiver regarding Sharon's vacation time due to the fact that she would only have three days to use her time before the end of the fiscal year.

- Old Business: Building Program Package: The Selectmen are in support of applying for the grant. Andrea from MBLC is willing to meet

with the Selectmen virtually to answer any questions they may have. Nicole is working on obtaining the needed requirements for the grant application completion. A Management Plan is an important part of the grant application that needs to be completed by the town administration.

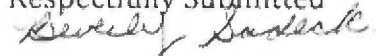
Historical Society: Letter pending from the Historical Society .

Volunteer Policy Draft- To be reviewed at the next meeting.

Next Meeting: December 28, 2023 at 6:30 pm.

Adjourn: A motion to adjourn at 7:03pm was made by Linda Fournier, seconded by Irene Ashley. The motion passed.

Respectfully Submitted



Beverly Sadeck