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Freetown Board of Library Trustees  
Minutes of Monday, June 26, 2023  
6:30pm  
James White Library

- Call to Order: Chairperson Paul Sadeck called the meeting to order at 6:30 pm. Mr Sadeck is recording the meeting.
- Present: Linda Fournier, Irene Ashley, Courtney Brightman, Amy Sypher, Beverly Sadeck and Paul Sadeck.
- Absent: Nicole Davignon- Library Director
- Review of Payroll: Payroll for May was reviewed. There were no questions or discussion.
- Review of Bills: Bills for May were reviewed. There were no questions or discussion.
- Review of Minutes: The minutes of the May 25, 2023 meeting were reviewed. On a motion made by Linda Fournier and seconded by Courtney Brightman the minutes were accepted. The motion passed.
- Director's Report: See Attached.
- Old Business: Update on the library grant application: see attached  
Update on the COA/Library/Community Building: see attached  
Ethics compliance for employees and trustees: Paul reminded the group that the deadline for completing this training is quickly approaching.
- New Business: Consultant fee: A short discussion took place regarding additional fees that maybe owed to Mary Braney-Library Consultant, at the completion of her contract. The trustees felt it would be appropriate to get an estimate of the additional fees .
- Next Meeting: September 28, 2023
- Adjourn: A motion to adjourn at 6:50pm was made by Linda Fournier and seconded by Amy Sypher. The motion passed.

Respectfully Submitted

*Beverly Sadeck*

Report from the Director – Monday June 26, 2023

Sharon

- Starts on Thursday
- I got her name tag and have spoken to SAILS about setting up her email
- SAILS Catalog Training will be on Wednesday July 12<sup>th</sup>

Year End/New Year

- Bills are pretty much all set for FY23 – may have a few stragglers
- Change of Status Forms for FY24 have all been submitted

Summer Programming

- Children
  - o Kick-Off Event is Saturday July 8<sup>th</sup>! Stop by if you can!!!
  - o Story Time – including a special Spanish Story Time with Alyssa’s Mom (she will be getting a CORI this week)
  - o 6 Weeks of Programs
    - Friendship Bracelets
    - Solar Oven S’mores
    - Painted Rocks
    - Snack around the World
    - Bridge Building Challenge
    - Kindness Collage
  - o 3 Cultural Council Grants
    - Listen, Learn & Play – All ages Music program
    - Learn about Fingerprints
    - Build your own Glider
  - o BINGO Reading Challenge
- Teens
  - o Morse Code Bracelets
  - o Snack around the World
  - o Tie-Dye
- Teens & Adults

- Tiny Art Show!!
  
- Adults
  - Reading Challenge
  - Pet Portrait Painting

#### Strawberry Festival

- I had a great time talking to people about the library and sharing our events. The kids enjoyed the crafts. I also had sticker and small swag items to give away

Due to the success of the table at the Strawberry Festival I may have a table at the Fireworks Festival as well. Working out the details still.

#### Updates on Library Grant Application

- Mary has send me a draft of the building program – once I have read it and gone over this first draft with her I will be sending it along to you all for review as well

#### Updated on Library/COA Building Committee

- We met a few weeks ago and went over the initial land survey report. There is still some information missing so we will still need to get that, but it seems like there will be two spots available to be used as potential sites on the grant application