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Freetown Board of Library Trustees  
Minutes of Thursday, March 16, 2023  
7:00 pm  
James White Library

Call to Order: Chairperson Linda Fournier called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.

Present: Linda Fournier, Paul Sadeck, Beverly Sadeck, Irene Ashley, Amy Sypher and Nicole Davignon- Library Director.

Absent: Christine Paiva

Review of Payroll: Payroll for February was reviewed. There were no questions or discussion.

Review of Bills: Bills for February were reviewed. There were no questions or discussion.

Review of Minutes: The minutes from the February 16, 2023 were reviewed. On a motion made by Paul Sadeck and seconded by Irene Ashley the minutes were accepted. The motion passed.

Director's Report: Nicole reported that the traffic flow through the libraries has been steady.

Nicole has met with the Tuesday Club and provided the members with information regarding the services the library has to offer. She encouraged the members to sign up for the library monthly newsletter. Nicole plans to have an informational table at the Strawberry Festival.

Nicole plans to setup a meeting with the Senior Club.

Nicole and Mary Braney plan to meet with the Elementary PTO and school principle to discuss what the library has to offer and what services maybe needed to assist the students.

The library will be participating in the Town sponsored Earth Day events to be held 4/22/2023.

Old Business:

A motion to appoint Alyssa to the position of Programming and Outreach Librarian effective March 16, 2023 was made by Beverly Sadeck and seconded by Paul Sadeck. The motion passed.

Progress of Library Building Plan: Mary Braney is still in the process of gathering data. Mary plans to meet with the Town Administrator – Deb Petty. Mary will also be attending the COA/Library Building Committee meeting on April 12, 2023.

Letter of Intent: The letter of Intent describing the statement of need on official municipal letterhead signed by Town Officials and Library Officials will be submitted by April 28, 2023.

Focus Group: The Library Trustees will meet on 4/12/23 at 5:15 pm. with the COA/Library Community Building Sub-Committee.

New Business:

Linda reminded everyone that they need to complete the Mandatory Conflict of Interest and Ethics state training.

Linda asked the trustees to be prepared to complete Nicole's annual review at the next meeting and to also review the library policies for their annual review.

A motion was made by Paul Sadeck and seconded by Amy Sypher to place an article on the warrant for the Annual Town Meeting to request \$150,000 for the support of the application to the Massachusetts Public Library Construction Program. The motion passed.

Next Meeting:

April 27, 2023 at 7:00pm.

Adjourn:

A motion to adjourn was made at 8:20 pm. by Paul Sadeck, and seconded by Irene Ashley . The motion passed.

Respectfully Submitted



Beverly Sadeck