

Freetown Board of Library Trustees  
Minutes of Thursday, October 20, 2022  
7:00 pm  
James White Library

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FREETOWN TOWN CLERK  
2022 DEC -5 AM 8:14

- Call to Order: Chairperson Linda Fournier called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.
- Present: Linda Fournier, Amy Sypher, Irene Ashley, Christine Paiva, Beverly Sadeck, Paul Sadeck and Nicole Davignon- Library Director. Also present was Deborah Petty – Town Administrator.
- Review of Payroll: Payroll for September was reviewed- there were no questions or discussion.
- Review of Bills: Bills for September were reviewed- there were no questions or discussion.
- Review of Minutes: The minutes of the September 15, 2022 were reviewed. On a motion made by Paul Sadeck and seconded by Christine Paiva the minutes were approved. The motion passed.
- Library Director: Nicole reported that “ Story Time with Miss Aylssa” will be starting the second week of November.
- The new program – Common Thread – (discussed at last month’s meeting ) will be starting in November. Also in November there will be two adult craft nights.
- On Friday’s the library will again be hosting a Home School Meet-up Group.
- Nicole reported that both book clubs are going strong. In November the Wednesday book club will be held at the COA due to the fact that the police station community room is booked.
- The Bridgewater Triangle program is to be held this Saturday. There appears to be a lot of interest from the community for this program.
- The next planned programs for the community will address – Financial Literacy. There are three planned programs- one for elders, one for teens and one for general audience. The programs will be held in the Community Room at the police station. The first session to be held on November 9<sup>th</sup>.

Nicole will be attending the Title 1 program at the elementary school on Monday. The goal is to sign up students for library cards.

Old Business: Review revised job descriptions: Nicole presented the following job descriptions: Library Technician, Program and Outreach Coordinator and Senior Librarian for discussion and review. A motion was made by Paul Sadeck and seconded by Christine Paiva to accept the three job descriptions as written. The motion passed.

Meet with James White Library Building Trustees: Due to illness the Building Trustees were not present. Discussion took place regarding a possible lease arrangement. A copy of a lease agreement that was proposed in 2015 was reviewed. The Library Trustees would like to discuss with the Building Trustees the possibility of a three year lease at the cost of \$7,500 per year. The Library Trustees highlighted the following items that need to be addressed in the lease agreement: 1) pumping of the septic system, 2) Pest control, 3) Bathroom update- hot water, 4) furnace maintenance, 5) electrical issues, 6) HVAC maintenance and 7) Exterior building and grounds maintenance. Plan is to meet with the Building Trustees to discuss a lease agreement or the possibility of them donating the building to the town. Linda will contact the Building Trustees to see if they are available to meet on November 2, 2022.

Storage Unit: Nicole will be meeting with Althea on November 9, 2022 to get the keys for the storage unit. After that she will begin sorting through the items there.

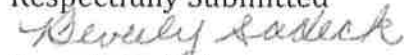
Update on Library/Senior Center: No update

New Business: None

Adjourn: A motion to adjourn at 8:20 pm was made by Amy Sypher and seconded by Paul Sadeck. The motion passed.

Next Meeting: November 17, 2022

Respectfully Submitted



Beverly Sadeck