

Freetown Board of Library Trustees

Minutes of Thursday, June 16, 2022

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2022 SEP 20 AM 8:05

7:00 pm

James White Library

- Call to Order: Chairperson Linda Fournier called the meeting to order at 7:00pm. Paul Sadeck is recording the meeting.
- Present: Irene Ashley, Paul Sadeck, Beverly Sadeck, Linda Fournier, Christine Paiva, Amy Sypher and Nicole Davignon- Library Director.
- Review of Payroll: Payroll for May was reviewed- there were no questions or discussion.
- Review of Bills: Bills for May were reviewed – there were no questions or discussion.
- Review of Minutes: The minutes of the May 26, 2022 meeting were reviewed. On a motion made by Paul Sadeck and seconded by Christine Paiva the minutes were approved. The motion passed.
- Library Director: Nicole shared with the group that she has completed Alyssa's annual review and she will be doing Brittany's review next week.
- The library staff is 90-95% ready for the Summer Reading program which begins June 28th.
- On July 27th there will be an inservice to be held at the police community room entitled "Tick Talk". The presenter will be the Town Nurse.
- Nicole has been working on the monthly newsletter. So far she has 40 people signed up to receive the newsletter via email.
- Nicole informed the group that she has a department head meeting with Deb Petty next week. No agenda has been listed.
- Old Business: The James White Library Certificate of Occupancy has been received.
- Circulation Policy: On a motion made by Paul Sadeck and seconded by Amy Sypher the Circulation Policy was accepted with corrections regarding DVD television series. The motion passed.
- Donation Check – status pending
- New Business: The letter drafted by Linda to be sent to the James White Library Trustees was reviewed. On a motion made by Paul Sadeck and seconded by Christine Paiva the letter was approved and will be sent to the James White Library Trustees. The motion passed.

A question arose regarding if there is insurance coverage for the contents of the James White Library. Nicole to present this question to Deb Petty when she meets with her next week.

Next Meeting: September 15, 2022

Adjourn: On a motion made by Amy Sypher and seconded by Irene Ashley the meeting was adjourned at 8:50 pm. The motion passed.

Respectfully Submitted

Beverly Sadeck