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Freetown Board of Library Trustees
Minutes of Thursday October 18, 2018

James White Library

7:00 pm

Call to order: Chairperson Lucille Rosa called the meeting to order at 7 pm.

Present: Vince Kyne, Christine Paiva, Lucille Rosa, Beverly Sadeck, Paul Sadeck, and Dorothy Stanley-Ballard, Library Director.

Absent: Irene Ashley

Review Payroll and Bills: September payroll and bills were reviewed, there were no questions.

Approval of minutes: Minutes of the September meeting were approved with corrections.

Next Meeting: November 15, 2018 at 7:00 pm.

Reports:

Library Director: Dorothy reported that she had issues with the furnace at the Hathaway Library – it ran out of oil. She made the Town Administrator aware of the problem. As a result of all the problems we have had with Peterson Oil Company the town no longer has a contract with them. Wilkinson Oil will now be the provider for the oil and the service/repairs. The water at the James White Library has been a dark amber color and this was brought to the attention of the Town Administrator. The library has now been supplied with bottled water for drinking. The selectmen have approved Chelsea's additional 5 hour so as a result the James White Library will be open on Fridays 10-3 starting November 16th. The Building Inspector did inspect the windows in question at the Hathaway Library and felt that there are no termites present.

Planning Committee: Lucille reported that the issue with the files have not been completely fixed.

Old Business:

Long Range Plan: Plan was reviewed and corrections were made.

Circulation Policy: Policy was reviewed , approved and signed by trustees.

New Business:

Dorothy informed the group that there is a new payroll system – the week now goes from Thursday to Wednesday.

Meeting Adjourned : 7:50 pm

Respectfully Submitted


Beverly Sadeck