

Freetown Board of Library Trustees
Minutes of the Wednesday, September 18, 2013 Meeting
James White Memorial Library, East Freetown, Mass.

Present: Irene Ashley, Mike McCue, Lucille Rosa, and Dick Spencer.

Absent: Vince Kyne and Christine Paiva.

Also Present: Dorothy Stanley-Ballard, Library Director.

Call to order: Chairman Lucille Rosa called the meeting to order at 7:00p.

Approval of Minutes

The minutes of June 18th were not available.

Review Payroll and Sign Bills

Payroll for July and August were reviewed. Bills were reviewed and signed.

Library Director's Report

Mrs. Stanley-Ballard reported that the new book drop arrived during the summer and was installed by Mike Pittsley and Casey Pittsley. The Pittsleys also took the old book drop away for scrap. The new book drop has a cart that can be removed and wheeled into the library should it be too full to carry in all the materials. So far the library staff is quite pleased with. Appreciation was expressed to the Friends of the Library for funding this purchase.

Mrs. Stanley-Ballard also reported on overdue fines and lost materials charges. There are some patrons with fines of a dollar or less, while others have fines and charges amounting to nearly \$300.00. The staff has been attempting to collect at least the lost materials charges, but has had little luck. A recent move to collect late fines charges by other towns was gaining momentum. It was agreed to discuss at the next meeting a process for collecting outstanding charges, such as certified letters or – in extreme cases – involving the constables. Also to discuss the possibility of a revolving fund for ensuring lost materials charges do in fact pay to replace the lost materials.

Discussion was also held on ongoing cleaning and weeding projects at both libraries.

Library Design and Planning Report

No report was given.

Old Business

Mr. McCue reported the Hathaway Library painting project was delayed throughout the summer. The library is now scheduled to be painted the week of September 23rd, and the library will be closed on painting days.

New Business

Mrs. Rosa reported that she is serving on a committee of the Massachusetts Library Trustees Association to revise their manual for Library Trustees.

A Facebook page for the libraries will be created to see what sort of interest it draws.

Meeting Adjourned

A motion was made by Mr. McCue, seconded by Mrs. Ashley, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 7:45p.

This is a True Record by me.

Attest: _____
Michael T. McCue