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Freetown Board of Library Trustees
Minutes of Thursday February 20, 2020
James White Library
7:00 pm

Call to Order: Chairperson Paul Sadeck called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.

Present: Irene Ashley, Christine Paiva, Linda Fournier, Lucille Rosa, Beverly Sadeck, Paul Sadeck, Dorothy Stanley-Ballard, Library Director, and Nicole Davignon, Senior Librarian.

Payroll, Bills, Minutes and Reports:

Payroll: Payroll for January was reviewed- there were no questions or discussion.

Bills: Bills for December were reviewed- there were no questions or discussion.

Minutes: The minutes for January were reviewed. On a motion made by Chris Paiva and seconded by Irene Ashley the minutes were accepted. The motion passed. The minutes from the February 19, 2020 meeting were reviewed. On a motion made by Linda Fournier and seconded by Lucille Rosa the minutes were accepted. The motion passed.

Report of Library Director: Dorothy reported that for the month of January foot traffic in the library was light but stats still remained high due to the number of E-books taken out. This week foot traffic in the library has increased. Dorothy will be on vacation March 1st to March 9th.

Old Business:

Update on Story Hour: Nicole reported that story hour has been quiet with only one to two children attending. It is felt that the cold weather and illness are major factors affecting the attendance. This current session has ended and a new session will be starting mid-March.

Delinquent Patron: Nicole has been in contact with Detective Kelly from the Police Department who has been assigned to this matter. Detective Kelly is in the process of having the court clerk issue a summons to this patron. Detective Kelly will keep Nicole updated.

New Business:

Paul did a quick review of the budget meeting – reference minutes from 2/19. Paul informed everyone that we are on the Selectmen's agenda for March 9th. It is important that the trustees attend this meeting. Paul will be the spoke-person for the group. At this meeting we will ask the Selectmen is there

a new library building in the future? We can also get their input in the status of the new Library Director job description and when do they think the position can be posted.


Dorothy shared with the group that when she and Nicole were cleaning out old files they found old surveys. Dorothy will make them available to Lucille (they maybe helpful for reference in the long-range plan).

Nicole reported that the outside wooden railing on the ramp at the Hathaway Library has broken. This is to be replaced by a wrought iron railing. This past week the CO2 detector in the White Library was going off and the fire department was called. The detector needed to be replaced. The fire department replaced it with a temporary one and the town building department was notified to replace it with a permanent one. It was also noted at this meeting that neither library has a smoke detector, nor do they have lighted exit signs. Paul is going to speak to the Town Administrator on Friday due to the fact that these are public buildings and are a safety issue.

Next Meeting: March 19, 2020 at 7:00pm

Meeting was adjourned at 8:10 on a motion made by Irene Ashley , seconded by Lucille Rosa. Motion passed.

Respectfully Submitted


Beverly Sadeck