

Freetown Board of Library of Trustees

Minutes of Thursday May 16, 2019

James White Library

7:00 pm

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J. Brown

Call to order: Chairperson Lucille Rosa called the meeting to order at 7:00 pm.

Present: Irene Ashley, Linda Fournier, Lucille Rosa, Beverly Sadeck, Paul Sadeck, Dorothy Stanley-Ballard, Library Director.

Absent- Christine Paiva

Review of Payroll and Bills: Questions regarding the wording (terms) on the payroll were addressed by Dorothy.

Approval of Minutes: Minutes of the March and April meetings were approved.

Next Meeting: June 20, 2019 at 7:00 pm.

Reports:

Library Director: Dorothy reported that stats are increasing daily. The two staff members have been busy. On May 29th and June 3, all department heads are required to attend required training sessions. Dorothy reported that the budget has been approved for FY20. Dorothy reported that she has put any policies she had been working on on hold right now due to her work- load. She also reported that the Building Trustees have still not fixed the roof at the White Library.

Old Business:

Customer Service Policy: Lucille reported the policy on hold until the fall.

Position update and filling the vacancy: Lucille reported that Selectman C. Sullivan did call her and told her the union representative has stated they do not have a problem removing the MLS requirement from the Senior Librarian job description. The Selectmen still need to discuss and vote on this at one of their meetings. A discussion took place regarding posting the position as written (with the MLS requirement) instead of waiting for the Selectmen decision. A vote was taken and it decided to wait for the Selectmen decision before posting the position.

New Business:

Proposed Vacation Schedule: Dorothy provided the trustees with a planned schedule for covering vacation time. The plan was reviewed and approved by the trustees. The schedule is to be posted on the town web- site, library web-site, and library doors.

Elections: The following trustees were elected to:

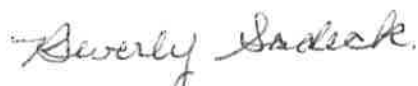
Chairperson: Paul Sadeck

Vice Chair: Linda Fournier

Secretary: Beverly Sadeck

Meeting Adjourned: 8:04 pm

Respectfully Submitted


Beverly Sadeck