

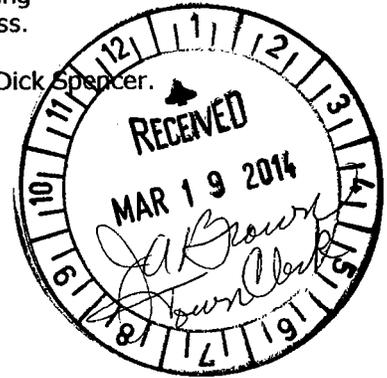
**Freetown Board of Library Trustees**  
Minutes of the Tuesday, November 19, 2013 Meeting  
James White Memorial Library, East Freetown, Mass.

**Present:** Irene Ashley, Mike McCue, Christine Paiva, Lucille Rosa, and Dick Spencer.

**Absent:** Vince Kyne.

**Also Present:** Dorothy Stanley-Ballard (Library Director).

**Call to order:** Chairman Lucille Rosa called the meeting to order at 7:06p.



**Approval of Minutes**

The minutes of October 15th were received and approved with corrections.

**Review Payroll and Sign Bills**

Payroll summaries were reviewed. Bills were reviewed and signed as needed.

**Library Director's Report**

Mrs. Stanley-Ballard reported that on December 4th, SAILS will be addressing the impending obsolescence of Windows XP. This will strike a blow to the libraries throughout the region as they have worked to avoid migrating to Windows 8. Discussion was held on the differences between Windows XP, Windows Vista, Windows 7, and Windows 8; primarily, how vastly different Windows 8 is from previous versions. It was also noted that the libraries could not adopt the Macintosh platform as support would not be available.

Discussion was held regarding a series of meetings to be held at the Town Hall with consultants hired to propose renovations or replacement of the various town buildings. These meetings will be held throughout the day on November 26th, and representatives from the libraries have been asked to come at 11:30 a.m. Mrs. Stanley-Ballard plans to attend, and members of the Trustees are also welcome.

It was also reported that a small reduction will be realized in State Aid. However, the new figure is not worrisome.

**Library Design and Planning Report**

Mrs. Rosa is planning to attend the meeting with consultants on November 26th.

**Old Business**

Trustees reviewed a draft Circulation Policy. Initial corrections and changes in wording were made. Extended discussion centered around the proposal to adopt loan limits, and the proposal to begin collecting overdue fines. The libraries currently do not have loan limits, and some thought was given to whether or not this should be instituted. Particularly, with the recent scandal of New Bedford loaning materials to deceased patrons the librarians are not able to exercise the same discretion they once could in reordering the queue for new materials to benefit Freetown residents. It was agreed to review the policy individually and return to the December meeting ready to discuss the policy more in-depth.

**New Business**

Mrs. Stanley-Ballard discussed the ongoing weeding and cleaning projects at the Hathaway Library. Trustees agreed that since the outside had finally been painted, it would be good to address the needs of the building's interior. A site visit was scheduled for Friday, November 22nd at 3:00 p.m. for Trustees to observe the library during its normal hours.

**Meeting Adjourned**

A motion was made by Mrs. Ashley, seconded by Mr. Spencer, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 8:50p.

This is a True Record by me.

Attest: Michael T. McCue  
Michael T. McCue