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Cheryl A. Roberts

Freetown Board of Library Trustees
Minutes of Thursday, February 17, 2022

7:00 pm.

James White Library

- Call to Order:** Chairperson Paul Sadeck called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.
- Present:** Amy Sypher, Linda Fournier, Beverly Sadeck, Paul Sadeck, Nicole Davignon- Library Director and Paul Lubin – member of the Library Planning Committee.
- Absent:** Irene Ashley and Christine Paiva.
- Review of Payroll:** Payroll for January was reviewed , there were no questions or discussion.
- Review of Bills:** Discussion took place regarding the Trust fund accounts. We need to clarify which Trust fund accounts are restrictive.
- Review of Minutes:** Minutes from the January 18, 2022 meeting were reviewed. On a motion made by Linda Fournier and seconded by Amy Sypher the minutes were approved. The motion passed.
- Library Director:**
- Craft Night- Nicole reported that craft night is popular. Craft night is held once a month at the White Library. Also monthly each library has "take home" adult crafts available. The " take home" crafts are a big hit with the patrons.
- Book Club- Both book clubs are doing well. Both clubs meet in the police station community room.
- Story Time- Story time continues on a weekly basis lead by Alyssa. Attendance can range from 2 children to 10 children.
- A Dungeons and Dragons group for teens is being organized. The plan is for them to meet at the White Library on Saturdays. Nicole has a volunteer who has offered to run this program.
- Brittany will be offering "Tech Help" on Tuesdays. This will be by appointment.
- Nicole is planning another "Cookbook" event the end of March. Posters are posted in both libraries.
- Nicole has contacted the Lantz Law firm and they will be presenting two Estate Planning seminars on April 13, 2022 at 11:00 and 18:30 in the Police Station Community Room. As the time gets closer this event will be posted on various sites.

Nicole and her staff are beginning to work on the summer reading program. This year's theme is "Oceans of Possibilities".

Old Business:

Rodent Problem- There have been no issues lately

Hathaway Sign- The new sign is almost done. Should be ready to be installed in a couple of weeks. Nicole shared with the group a picture of the progress of the new sign.

IT Issues- Needed equipment has been purchased and now just waiting for it to be set up.

Certificate of Inspection for Hathaway Library- Nicole to follow up with Jeff.

New Business:

Budget for 2023 for reviewed. Nicole pointed out the changes that were made and the reason for the changes. In the budget next year we are going to ask for 36 hour work week for all library employees. This increase in hours will help cover programming plans and sick calls. On a motion made by Amy Sypher and seconded by Linda Fournier Nicole is going to verify our current budget and if monies available increase Alyssa's hours to 35 hour per week until the end of June. The motion passed.

Collins Group: This group is doing an organizational study of town departments. Study goal is to look at staffing/ pay. The study has been expanded to include the C.O.A. and library. Nicole has already met with a representative of the group. The Collins Group plans to meet with Brittany, Alyssa and several library trustee members.

Library Planning- Paul Lubin provided the group with an update. Ideas/plans are just in the beginning stages right now. The Library Planning Committee will be meeting with the C.O.A. Planning Committee next week to discuss a combined COA/ Library building.

Adjourn:

On a motion made by Linda Fournier and seconded by Amy Sypher the meeting was adjourned at 8:44pm. The motion passed.

Next Meeting: March 17, 2022 at 7:00pm

Respectfully Submitted

Beverly Sadeck