



TOWN OF FREETOWN

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MEETING NOTICE/LIST OF TOPICS

PLEASE TYPE OR PRINT LEGIBLY

Name of Board or Committee: Library Trustees

Date & Time of Meeting: November 21, 2019, Thursday, 7:00pm

Place of Meeting: James White Library, East Freetown

Clerk/Board Member posting notice & date

Canceled/Postponed to: _____
(circle canceled or postponed)

Paul G. Sadeck

Clerk/Board Member canceling/postponing meeting

LIST OF TOPICS

Call to order:

1. Call the meeting to order and take roll call.

Payroll, Bills, Minutes and Reports:

1. Review payroll.
2. Review bills.
3. Approve minutes of prior meeting(s).
4. Report of the Library Director.

Old Business:

1. Customer Service Policy – Update (Dorothy)
2. Circulation Policy – Update (Dorothy)
3. Library Director Job Description – Update (Dorothy)
4. Story Hour – Update (Dorothy)
5. Halloween Gathering – Update
6. Library Projects – Update (Dorothy)
7. Animal policy

New Business:

1. Discuss the Library Directors retirement
2. Discuss plans to fill the Library Director's position
3. Discuss increasing the new Library Directors hours to full time (36 hrs.)
4. Discuss meeting with the BOS about increasing hours of the new Library Director
5. Discuss upcoming budget process

Schedule Next Meeting Date (suggestion December 19th)

Adjourn Meeting