

Freetown Library Planning Committee

Minutes of Monday July 2, 2018

Hathaway Library
6:30 pm

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J. Brown

Present: Lucille Rosa, Sara Valero, Paul Lubin, Linda Fournier, Chrysti Dufort

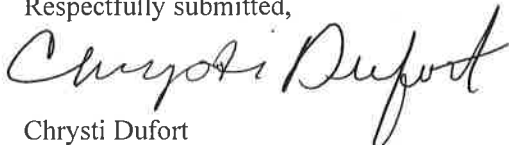
Absent: Paula Rose

- I. Meeting called to order 6:34 pm
- II. Next Meeting: Wednesday September 5, 2018, 6:30 at the James White Library.
- III. Reviewed Minutes from 5/23 meeting.
 - a. Chrysti will update the minutes with the committee's suggestions.
 - b. Motion to approve the notes with suggested revisions was made by Linda Fournier at 6:43 pm, seconded by Sara Valero, and carried unanimously.
- IV. Worked on Library Building Program
 - a. Discussion on goals of the Library Planning Committee:
 - i. Finish the Library Building Program
 - ii. Divide it up and work on it over the summer.
 - iii. Meet in September and go over it together.
 - iv. Goal is to have it ready to submit for October.
 - v. Size: needs to accommodate 10+ years and the 2 collections merged. The square footing in the Building Program is outdated and needs to be reviewed and updated.
 - b. Adjoined building with new Council on Aging
 - i. Could be an option. The state would help with the Library funding if construction grants are obtained. There would be separate funds for the COA.
 - c. Lucille introduced the idea of including a Maker Space in the new library.
 - i. A space where you can make things; like a workshop area.
 - ii. Dartmouth Middle School's librarian was nominated Librarian of the Year. One of the things she initiated was setting aside part of the library for a 3D printer and a green screen.
 - iii. Could have a 3D printer in the maker space.
 - iv. Would need to consider safety concerns.
 - d. Would like to send out a new survey to town residents to help update the Library Building Program.

1. Could include Maker Space on new survey.
 2. May want to hold informational session for residents.
 3. The Board of Trustees would be the ones to hold the meeting and create the survey.
 - a. An online survey (Survey Monkey) may be beneficial.
- e. Could collaborate with the PTA to help with new library initiatives.
- f. Funding:
1. Foundation Account: In order to establish a Foundation Account, we would need a board and officers. It would be a legal entity.
 2. Construction grants will help with the structure of the new building. A Donation Account would help pay for things that the construction grant would not cover. The money needs to be specific to the new library.
 3. Sara suggested that we may want to create a Facebook page to help promote the new library and to gauge residents' interests and needs. Paul recommended that this be done through the existing Freetown Library Facebook page since it already has a following. If Dorothy would like to include new library building initiatives on the current Facebook page and would help, Sara is happy to help.
- ii. Future Plans:
1. Complete the Library Planning Program to our satisfaction.
 2. Submit it to the Board of Trustees.
 3. They will approve it or make suggestions.
- iii. Assigned parts of the report for members to work on over the summer:
1. Linda: Formatting and change "Friends Corner" to "Book Sale"
 2. Paul: Outside Considerations
 3. Chrysti: Interior Considerations
 4. Lucille: Circulation Data
 5. Sara: Appendices

V. 7:23 pm Lucille made the motion to adjourn, it was seconded by Linda and carried unanimously.

Respectfully submitted,


Chrysti Dufort