

## Library Planning Committee Member

**Position:** Library Planning Committee Member

Number of Position available: 1

The Library Planning Committee is in search of committee members to help plan and design the new library the town is projecting to build. The following criteria is needed to be considered for this particular assignment.

**The duties of this position include:**

- Attend meetings
- Completing committee assignments
- Reviewing documentation
- Providing input representing the town residents
- Following Board of Library Trustee direction regarding the new library plans

**Applicant must have the following qualifications:**

- Be a resident of Freetown
- Have a flexible schedule
- Have a vested interest in the future of our town library
- Be an active library user

**Applicant must have the following skills and abilities:**

- Be able to work well and consistently with other committee members
- Have access to a computer
- Be familiar with computer programs such as Microsoft Word for documentation (Word Processing and Spreadsheets), "One Drive" accessibilities or Google Docs
- E-mail
- Be able to communicate and be an active member

Any resident interested in being part of the Library Planning Committee, please send a letter of interest to: Town Administration, 3 North Main St. Assonet MA 02702