



FREETOWN COUNCIL ON AGING

**Multi-Purpose Senior Center
227 Chace Road
East Freetown, MA 02717
TEL: 763-9557
FAX: 763-9084**

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Minutes of Meeting held on May 2, 2016

Meeting was called to order at 10:30 AM by Chairperson Edward Medeiros.

Present: Edward Medeiros, Marion Rylands, Jeannette Tisdelle, Bruce Wilbur, Charles Gray and Ruth Ferland.

Absent: Robert Martel

Secretary Report: April 11, 2016 minutes accepted.

OLD BUSINESS

Policies: Edward Medeiros asked the director for the State Van Policies; after reviewing he seemed to think that our van policies were in conformance. Board agreed. Our van policies were discussed. Jeannette Tisdelle working on the Building Policies.

Signage: Tabled

Laminate Machine: Ruth Ferland obtained pricing and thought they were overpriced. Bob Martel may donate usage of his when the COA needs it.

Feasibility Study: Jeannette Tisdelle discussed the meeting of the Building Committee (of which she is a member). Bruce Wilbur suggested the board make visits to various COA centers to get an idea of what we would like to submit to the Building Committee if we have an opportunity to get a new building. The Director, Barbara Lafleur talked about the different senior centers she has gone to. Grant money may be available to use for a new building. Jeannette Tisdelle will get in touch with SRPED to see availability.

Dishwasher: Marion Rylands got information. Lakeville has a Fargo dishwasher which they paid \$3,500.00. The Director asked Marion to check with the Building Inspector or Health Agent to see what other costs would be incurred.

Carpeting: Building Inspector said the carpet cleaning was scheduled for April 29th. This date was cancelled. Rescheduled for a Friday, not sure of date. If not possible, sometime in June.

Back Entrances: May 23rd – June 6th back entrances will be closed per the Building Department.

Building Department put on Town Warrant for replacement windows and doors for the Multi-Purpose Senior Center.

Storage Unit: Board went to see the police storage unit. Some condensation in summer months is a problem. The COA is thinking of purchasing a storage unit. It would have electric and shelving. Director will see if we can purchase through the Grant. Bruce Wilbur to check on costs, shelving, electric hook up and sizes.

New Business

Part-time Job Description: Director made up a job description for a part-time person (clerk or secretary). We need to get an hourly figure for a pay scale. Board members to attend Selectmen's meeting on May 16th at 6:00 PM to get approval. Will be funded by the Grant this fiscal year.

Senior Center Software: Director to check costs of a computer system to log in attendance of Seniors.

Programs/Suggestions

Surveillance Cameras: Bruce Wilbur to check cost of cameras.

Eagle Scouts: Eagle Scouts will be doing minor repairs around the building.

The Board of Directors asked the Director if the Grant money was lost if we did not use this fiscal year. She stated no, it stays in the account and can be used into the next fiscal year.

Volunteer Luncheon: Scheduled for Tuesday May 17th at 11:00 AM.

Next Board of Directors meeting scheduled for Monday June 6th at 10:30 AM.

Motion to adjourn meeting made by Marion Rylands seconded by Charles Gray.

Respectfully submitted,

***Jeannette Tisdelle
COA Board Secretary***