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**Freetown Council on Aging  
227 Chase Road, Freetown, MA 02717  
Meeting Minutes  
Wednesday, May 18, 2023**

Members Present: Bruce Wilbur, Rebecca Frias, Marion Rylands, Ruth Ferland, Sonny Barros, Evelyn Alves

Absent: Robin Kendrick

Members of the Senior Club were also present.

**Call to Order**

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Bruce Wilbur called the meeting to order at 1:00 PM

**Secretary's Report**

The meeting minutes from the April 12, 2023 were distributed and reviewed. Bruce Wilbur made the motion to accept the minutes. This was seconded by Evelyn Alves. All in favor.

**Treasurer's Report**

Mr. Wilbur noted the end of the Fiscal Year is looming. Budget lines at this time appear scarce. The budget will be completed by the end of June. The following year's budget is also being reviewed.

**New Business**

**New Representative for COA/Library Building Committee**

Robin Kendrick has resigned from the COA/Library Committee. Brenda Motta has submitted a Letter of Intent for this vacated position on the Committee.

**Alternate Van Driver Posting**

A job description has been created for the alternate van driver position. Mr. Wilbur reviewed the job description with members of the Board. Ruth Ferland made the motion to accept the document. This was seconded by Marion Rylands. All in favor.

#### Sending Survey Out in July

Rebecca Frias, Director, has created a survey concerning needs assessment to send out to our Seniors asking for their opinion on specific items. The plan is to distribute this with the next Newsletter mailing which will take place in July. The survey was reviewed at this meeting. Evelyn Alves made the motion to approve the survey. This was seconded by Marion Rylands.

#### Funding for Newsletter

Mr. Wilbur indicated a discussion will be held at the next Board meeting to brainstorm and provide thoughts on a strategy to fund the Newsletter. He mentioned there are local COA's who have sponsors and private companies assisting in the cost to print and mail the Newsletter.

#### Discussion on Creation of Friends of Freetown COA Entity

Mr. Wilbur located a website from the Secretary of State for the Friends of Freetown Seniors, Inc. The purpose of the corporation was to be able to raise funds to support senior citizen activities in the Town of Freetown, to facilitate applications for grants and to engage in any other business permitted by law in support of senior citizen activities. This group was first organized in 1986 and went on for quite some time.

Mr. Wilbur suggested making an effort to establish a new Friends of Freetown COA entity. This would certainly benefit our COA. Further discussion will take place at the next Board meeting on June 8<sup>th</sup>.

#### Using Kitchen for Breakfast or Lunch (Ideas/suggestions?)

Mr. Wilbur has had conversations with Rebecca concerning utilizing the kitchen for breakfast or lunch. The suggestion was made to begin the concept with a monthly luncheon. The Board is open to suggestions. This item will also be further discussed at the June meeting.

#### 4<sup>th</sup> of July Cookout

Several attempts have been made to contact Stop & Shop concerning our annual 4<sup>th</sup> of July cookout. Unfortunately, we have not yet heard back from them. It was suggested to reschedule the date for late July or early August. This will be further discussed at the next meeting.

#### Movie Day with Snacks

Plans are underway to organize movie days with snacks. Additional information will be provided at the next meeting.

#### Karaoke

A Karaoke and pizza event has been planned for June 22<sup>nd</sup> at noon. There is no cost involved. Board members agreed with this plan. This will be advertised by word of mouth/flyers, etc.

### **Unfinished Business**

- Pods – Rebecca and others traveled to Lakeville to view the pods. The plan is for the company to visit the COA to view the site for a suitable location.
- The refrigerator for the downstairs hall has been purchased and is in place.

Sonny Barros made a motion to adjourn the meeting at 2:15 PM. This was seconded by Ruth Ferland. All in favor.

Respectfully submitted,

Jacqueline Garell  
Senior Clerk