

COPY



FREETOWN COUNCIL ON AGING

**Multi-Purpose Senior Center
227 Chace Road
East Freetown, MA 02717
TEL: 508-763-9557
FAX: 508-763-9084**

RECEIVED
FREETOWN TOWN CLERK
2017 DEC 13 AM 10:47
J. Brown

November 6, 2017

Minutes of meeting held on November 6, 2017

Meeting opened at 10:32 AM

Present: Jeannette Tisdelle, Victoria Brownell, Bruce Wilbur, Edward Medeiros, Marion Rylands, Charles Gray, Ruth Ferland, Dave Demanche Town Administrator, and Barbara Lafleur.

Absent: None

Secretary Report: Approved

Treasurers' Report: More reports are needed. Dave Demanche explained the accounting program currently used. In the near future, town departments that currently cannot get reports will be able to access it for reports.

Chairman Jeannette Tisdelle introduced the Town Administrator to the COA board.

Old Business:

Doors- Jeannette Tisdelle called the building department about the doors. We are waiting on Dorman Company. Waiting on estimates from other companies, under \$10,000.00 best business practices will be used.

Refrigerator/Freezer- Bruce Wilbur-projects are being lost in getting things done. It was mentioned who should be getting quotes, Building Inspector should, the COA has been doing it. Dave Demanche had plans from the building inspector on the refrigerator/freezer. Bruce Wilbur explained the plans. After much discussion the board voted on "Plan B", all in favor, passed.

The discussion continued with a couple questions, can we use one bid and do this project? We have approximately \$20,000. total. Town Administrator Dave Demanche noted that they would get the other estimates for refrigerator/freezer. Bruce Wilbur talked about trying to get vendors to put cement down to put Refrigerator unit on. We do have a second estimate from a business in Freetown. Edward Medeiros asked what would come first the doors or freezer? Ruth Ferland said doors should be put in first.

Security Camera- Bruce Wilbur contacted All Security Company. They will send a quote. Dave Demanche said a lot of cameras for inside buildings are relatively inexpensive. Many options were discussed. Tabled at this time.

COPY

Cookout- Jeannette Tisdelle and Edward Medeiros explained the scenario leading up to today. Last cook out ran smoothly with new Volunteers from St. John Neumann. The COA has expenses that we have to pay for these cookouts. Bruce Wilbur noted that employees get paid to come to these cookouts at the COA, COA employees do not have a choice, they have to work. Motion was made and seconded to have Birthday Party Cookouts only for seniors. All in favor, motion passed.

Girl/Boy Scout- One more Saturday is needed to finish the project. Girl Scout project is still in the "processing stage" and will not be done until next year.

We will provide Scouts with lunch and dessert, all in favor passed anonymously.

Stair chair- The stair chair has been out of commission for some time. The company came and said they no longer have parts for it, it is too old. Bruce Wilbur has not taken the chair out. A handrail will be put in on other side and will get an estimate on that.

Conflict of Interest-Board and employees need to do this.

Storage Unit-Bruce Wilbur said there is not enough money to purchase this. We will look at a grant to see if this can be done. Tabled until further notice.

New Business

Town Administrator Dave Demanche was present during meeting.

Open Meeting Laws-Jeannette gave out new laws, read what is pertinent to us. Edward Medeiros asked if we need to vote on things, we are an advisory board. Yes they are appointed to the position. Any questions write them down to address at next meeting.

Elevator- We need to address this in the near future. People are driving around building to get from one floor to the next.

Dave Demanche Town Administrator said he will help to get things done.

Programs- We need volunteers to do the luncheons.

***Next scheduled meeting is December 4, 2017 at 10:00 AM.
Meeting adjourned.***

Respectfully submitted,

***Barbara Lafleur
Director***