

FREETOWN COUNCIL ON AGING

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May 3, 2017

Minutes of Meeting held on May 1, 2017 at the Freetown Council on Aging.

Meeting opened at 10:32 am.

Present: Jeannette Tisdale, Charles Gray, Ruth Ferland, Marion Rylands, Ed Medeiros, Bruce Wilbur, and Barbara Lafleur.

Absent: Robert Martel

Secretary's Report: Motion made and seconded to accept the minutes of the meetings for April 3, 2017 and April 20, 2017.

Treasurer Report: Motion and seconded to accept the Treasurer's Report . Review of 3 categories in the negative for FY 2017; however, balances in these categories remain enough to cover the deficit. Director Barbara Lafleur and board members were scheduled to meet with Selectmen and the Finance Committee on April 18th at 6:45 pm to discuss the FY 2018 budget.

Old Business: Discussion continued on installing push buttons on the handicap-access doors. This project is still pending with the Building Dept., as well as the update on the air conditioning to a Fujitsu system. Jeannette Tisdale will speak to Scott Barbato at the Building Department in regards to timelines. There was also continued discussion of the walk-in freezer. Bruce Wilbur said we will need to get two more estimates by May 10th to be considered for this year's budget. It may also be an item for consideration for Capital Budget, which Bruce will investigate. The Board would still like to pursue taking the part-time employee off of the grant funding and move to the COA Budget. Should this position be moved to the actual budget, there would need to be a conversation with Personnel in regards to costs such as vacation time, and hours, which should remain at 16 hours per week. If this position is going to be considered into the town's budget, Bruce Wilbur suggested all other line items in the COA budget be presented as level-funded. Any overages in utilities would be supplemented by the grant. The Board also discussed the painting of the interior walls of the Senior Center, which will be done by three volunteers. Motion was made by Jeannette Tisdale to allow the employees to choose the colors. The motion was seconded by Bruce Wilbur and was carried unanimously by the Board. The pool table in the game room has been refelted and repaired.

New Business: The Board voted unanimously to request the hiring of the alternative van driver, upon completion of state-required training, with a letter to be sent to the Board of Selectmen. The motion had been presented by Jeannette Tisdelle and seconded by Bruce Wilbur. The new hire, who will be non-union due to her part-time status, but will pay \$1.00 *for* every seven hours worked. There will be a May Breakfast at the COA in Rochester at 8:00 am on Tuesday, May 9th. The Freetown COA will open at 9:00 am that day. Director Barbara Lafleur reminded the Board that the annual Volunteer Luncheon will be held on Wednesday, May 10th. Barbara will issue \$5.00 gift certificates to Annie's Ice Cream. President Tisdelle requested that a letter be sent to the Building Dept. to thank them for having the new ceiling installed in the computer room of the Senior Center. She also would like to talk to the Town Administrator or Building Maintenance in regards to getting a more definitive schedule for weekly maintenance to the building, as well as getting the building power-washed and fitted for new downspouts. President Tisdelle also suggested that this office look into having maintenance done to the grounds, such as raking the back of the pavilion. There was a discussion that the Board should send a letter to businesses who have assisted the Council on Aging. Jeannette Tisdelle also received information that an Eagle Scout in town is looking to do a community project. There were ideas presented of scraping and re-staining the picnic tables under the pavilion, and possible having shrubbery and mulch installed to enhance the grounds.

Next meeting is scheduled for June 5th at 10:30 am at the Senior Center.

Motion made to adjourn meeting by Jeannette Tisdelle and seconded by Charles Gray.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Kathleen Hutchinson', written in dark ink.

Kathleen Hutchinson, Part-time Clerk