

Cable Advisory Committee Meeting

11/18/2020 5:00pm Notes

Meeting Held Virtually

RECEIVED  
FREETOWN TOWN CLERK  
2021 JAN 21 AM 10:14  
*Cheryl A. Gable*

**\*\*Meeting recording can be viewed at [www.youtube.com/Freetownma](http://www.youtube.com/Freetownma)\*\***

Chairman Bruce Wilbur, opens the meeting at 5:00pm. Present: Town Administrator David DeManche, Committee Members Bruce W. Wilbur, , and Josh Tefft, and James Campbell and Town Counsel William Hewig were also present.

David DeManche read disclaimer reading Chapter 30A section 19 Governors strict orders regarding meetings, hence meeting will be held virtually.

Town Administrator notes last two – three meetings were not held as we did not have a quorum so there are no postings for those meetings as they were not held.

William Hewig Town Counsel from K-P Law notes there is a lot of boiler plate language but basic substance we are looking for is

Mr. Hewig noted key provisions 1.Subscriber rates increase in percentage 2. Capital budget funded to \$100,00 of annual payments with \$10,000 payments per year 3. Senior side letter 4. The one HD Channel. 5. Two standard definition channels 6. 3% of gross annual revenues (includes advertising and home shopping revenues which ups amount we will get a month by about half a percent) 7. Liquidated damages. 8. One return line to the Freetown Elementary School. He said he would like to recommend this license recommend it for your consideration for vote out for the Board of Selectmen. Mr. Hewig stated that the start date will be January 1, 2021.

Mr. DeManche asked if Michael Galla, Senior Government Affairs Manager for Comcast, confirmed the video origination location from Freetown Elementary School. Mr. Hewig will confirm with Mike and provide him with the Freetown Elementary School which was requested in the contract.

Bruce W. Wilbur asked if Mr. Hewig would send out the license drafted by Mr. Hewig. He forwarded it to Mr. DeManche who sent it out to the remainder of the Cable Advisory Committee.

Motion: Bruce W. Wilbur calls for a motion to accept the contact based upon Bills review and copy sent to the committee on Josh Tefft makes the motion James Campbell seconds the motion.

Vote: Approved in a roll call vote.

David DeManche noted this will be presented to the Board of Selectmen at the December 7, 2020 meeting. He noted that he had previously discussed what we had proposed to be in the license and the Board seemed amicable to its contents. Mr. DeManche stated that he would have an invitation to the Cable Advisory Committee to attend this portion of the Board of Selectmen's meeting be sent out by Mr. Timm McIntosh.

Bruce Wilbur has a couple questions to the committee. He notes Mr. DeManche will be retiring on December 11, 2020. Asks the committee do they want to continue to meet. Mr. DeManche suggests they meet once a month and noted there is more than \$100,000 in the cable advisory account and perhaps they can discuss how to use that money, perhaps to rent space in Lakeville/Middleboro or put in a studio and program in school. It is currently being used to store desks. Keep in mind this is a combined town studio so it

would require some conversation with Lakeville. Currently we use LakeCam at \$7500/year to record town sporting events and other town related meetings/events this comes out of the user fees. Middleboro Cam does all of the Selectmen Meetings, CBA Meetings, Planning Board Meetings we pay \$150 per meeting which also comes out of the user fees. We could get more local programming like Strawberry Festival, Fourth of July, and Tree lighting. Mr. Tefft notes it would be nice to have more local people covering their events of interest. Mr. Wilbur notes it is difficult to know when programs are coming on and it would be great to have a specific time where it would be 6-8 would just be Freetown programming. He asks if we can take these Zoom meetings and others from other departments and post them on Lake Cam. Mr. DeManche notes they are all currently uploaded to YouTube. Mr. Tefft notes that we could probably get them up on LakeCam. James Campbell agreed it would be nice to have more programming up. Mr. DeManche would like to see these meetings to be live. Mr. Wilbur suggests utilizing the new police station. Mr. DeManche suggests using some of the monies in the cable advisory account to purchase camera equipment and infrastructure needed to do this including running a line from the Freetown Elementary School to the Police Station. Mr. Tefft is wondering if you could do a signal to broadcast live remotely. Goal would be to broadcast all future meetings live from the Police Station. Mr. Campbell stated that it could be relayed with a VPN over to the school. All agree it is something to investigate further. Mr. Wilbur questioned who we would talk about this with. Mr. DeManche suggested talking to Mike Galla from Comcast to see how to make this happen. Mr. Wilbur said someone quoted \$20,000 to set up this service at the Police Station. Mr. DeManche says getting the equipment is the next step and notes the Police Station will not be open until December 7, 2020.

5:24pm Mr. Hewig left the meeting.

Mr. Wilbur inquired how they would be able to set up future meetings on Zoom. Mr. DeManche noted Lu-Ann Souza, Senior Clerk Selectmen's Office set this meeting up making Mr. DeManche a cohost so he could run the meeting. Mr. DeManche noted that once new Town Administrator will take over his role with the committee. He also noted that the chair of the committee would be the one who would set the agenda and that committee can ask for agenda items to be added. Mr. Wilbur will put together a suggested agenda and send it out to the Mr. Tefft and Mr. Campbell. They collectively set a meeting for a free brainstorm session on December 16, 2020 5pm with item on agenda to be discussion of goals for upcoming calendar year. Mr. Wilbur asked how to post the meeting. Mr. DeManche said to reach out to Mr. McIntosh or Ms. Souza would post the meeting with the Town Clerks office. Mr. DeManche will ask Ms. Souza to post the 12/16/2020 meeting. Mr. DeManche also asked to post a joint meeting for 12/7/2020. To set up future meetings Mr. DeManche noted that we could give them their own account to be able to set up their own account and be able to run their own meetings.

- Motion: Bruce Wilbur proposed a motion to adjourn meeting at 5:30pm. Josh Tefft motioned, and James Campbell seconded the motion:
- Vote: motion was approved in a roll call vote.

Respectfully submitted,  
Lu-Ann Souza  
Senior Clerk