



TOWN OF FREETOWN

Police Sub-Committee

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J. Brown

Meeting Minutes - Thursday, January 30, 2020

A meeting of the Police Sub-Committee was held on Thursday, January 30, 2020, at the Council on Aging, 227 Chace Road, East Freetown, MA @ 4:00 P.M.

PRESENT: Chairwoman Lisa Pacheco, Town Administrator David DeManche, Chief of Police, Carlton Abbott, Officer Mark Fornaciari, Sgt. Benjamin Levesque, Mary Rezendes-Brown, and Paul Sadeck

ALSO PRESENT: Taylor MacDonald, Neil Provost and Virgil Pacheco of Pomroy Associates, Andy DiGiammo, (CGA) and Catrina Goncalves, Recordings Clerk.

ABSENT: Charlie Sullivan and Robert Jose

This meeting was recorded by FREECAM.

Meeting called to order at 4:13 p.m.

TOPIC: Approval of Meeting Minutes

1/6/20 Meeting Minutes to be approved.

MOTION: Motion made by Sgt. Ben Levesque to approve the 01/06/20 Meeting Minutes, seconded by Paul Sadeck. Unanimously approved.

TOPIC: Construction Update

Mr. MacDonald introduces an additional Project Manager at Pomroy Associates, Mr. Virgil Pacheco.

Mr. Provost announces the roofers have been onsite, framers are completing work on the inside and outside of the building. The window installation has started and the siding is also being installed on the East Side of the building. Interior work has started on the ceilings, and the in-wall blocking to accommodate grab bars and television mounts. The metal stairs to the 2nd floor should be installed next week, but the HVAC equipment will be installed first in order to allow other trades to begin work.

Site Work is ongoing, as much as the winter weather will allow. The utilities are also scheduled to begin work soon, with Eversource, Verizon and Comcast on board. Once all the utilities are in place, the plan is to have an Information Technology meeting on site with all vendors in order to finalize plans and ensure all utilities work together.

TOPIC: Project Schedule Update

Mr. MacDonald announces there is no change to the overall project schedule, therefore there is no change to the overall end date, expected to be the Summer of 2020.

TOPIC: Budget Update

Mr. MacDonald refers to Budget Report Update #9, dated 1/22/20. He states Change Order #5 is the only recent change order, as was discussed in the last meeting. The recommended adjustment is dated from December to January, and the current contingency amount is reflected on Line 34.

TOPIC: Material Testing Update

Mr. Provost announces they are caught up on outside work. Engineers have been on site for the electrical and plumbing inspections, which are completed by the Town Inspector. A number of ongoing inspections will be scheduled, so the Town and the engineers are satisfied with the project.

TOPIC: Change Requests

Mr. MacDonald refers to the PCO/Change Order Log, dated 1/22/20. He announces there is one change request, Line #14, the Sprinkler Protection in the Attic. The original amount is under \$24,000, the revised amount is under \$15,000.

Mr. DiGiammo explains the change is due to the sprinkler system over the detention/sally port area in the roof. If the attic is a certain height, uprights must be introduced, or attic protection, as well as regular protection for the areas below that space. It was originally thought that trusses would not be needed due to the attic height. The first amount is high due to the sprinkler contractor requiring an addition of a new lateral main, to feed the Uprights. The engineers evaluated the plan, and it was decided that a new lateral main was not needed, but rather the addition of T's with some Uprights, and the addition of Upright Heads on top of the T's. This change is needed per code, due to the attic height. The total change request cost is \$14,339.57

MOTION:

Motion made by Officer Marc Fornaciari, to approve the change request of \$14,339.57. Seconded by Sgt. Levesque. Unanimously approved.

Change order #16 ~ the Security System upgrade discussed at the last meeting. The amount has been reduced by 5%, from \$27,557.36 to \$26,544.09. This offer has been rejected, as Mr. Macdonald is confident he and Chief Abbot can work with an outside vendor and complete the security upgrade at 1/3rd of the price. The current plan is to build the Security System per contract/scope. There has been a slimmed down list of doors to be wired submitted for pricing and depending on the returned estimate, that offer may be rejected as well.

Change Order #17 ~ Addition of Data Ports - addition of 2 data ports in one room. The room is possibly going to be used for some Smart Storage/ SmartKey/Locker Storage. Smart Storage is a Locker and Key Management System which electronically logs users, their access to storage lockers, specific key permission and logging of items placed in lockers.

Currently in the process of getting quotes for the Smart System, and if we can save money in the furniture line, we can install this equipment without an additional cost to the project.

Change Order #18 ~ Roof Curb Cladding - Flashing exhaust collars, Metal cladding on 6 roof curbs. The current estimated price is being discussed with the contractor.

TOPIC: Radio Tower

Mr. MacDonald states the recommendation to the Town was to purchase a radio tower, with Industrial Tower as the vendor and include an additional cost to upgrade the tower to allow 3 cell carriers to be tenants. Mr. DeManche questions if this is a State Bid and Mr. MacDonald verified it is a State Bid as the RFQ was sent out a year ago.

Chief Abbott states there will be an additional cost involved, since we have 3 co-locators, as was discussed in the last meeting, we need to identify a location to place their generators and support cabinets, and a conduit should be installed now, rather than run the risk of digging up asphalt at a later time. Mr. Macdonald states the cost to run the conduit would roughly be \$5,000.

TOPIC: Owner Vendor Updates

Mr. MacDonald states they have met with Sheehans Furniture and WB Mason, and as both are under budget, the plan is to possibly purchase the Smart Key System with the savings.

Mr. Macdonald also states the estimates for the Dispatch Consoles have been received and the pricing on those consoles are under budget by \$20,000. Chief Abbot has submitted some revisions, and the savings may be greater than \$20,000.

Mr. MacDonald states Mr. Virgil Pacheco has met with Vertical Phones, and they will be submitting pricing for the Police Station phone system. Mr. DeManche states the town is currently within weeks of installing Vertical phones in other Town buildings.

Ms. Pacheco feels with the savings generated from vendors quotes, we can still build the Carport and give money back to the taxpayer. Ms. Pacheco and Chief Abbott will attend the construction meeting in 2 weeks, and give the committee an update at the next meeting.

Ms. Pacheco suggested scheduling a site visit for the committee members. Mr. Macdonald states they can schedule a visit on site for committee members, but if any individual person is to be on site, it must be scheduled beforehand with Neil Provost or the Contractor due to insurance regulations.

TOPIC: Utility Update

Mr. Provost states Eversource has installed the utility pole, and is in contact with Comcast and Verizon on a weekly basis.

TOPIC: Review and Approve Invoices

Mr. MacDonald has no outstanding invoices.

TOPIC: Open/Discussion

None

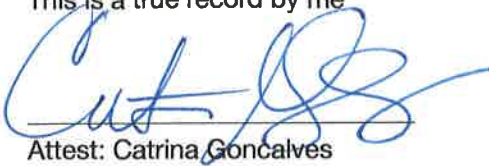
TOPIC: Next Meeting

February 27, 2020 @ 4:00 PM

ADJOURNMENT:

Motion made by Sgt. Ben Levesque to adjourn the meeting, seconded by Officer Marc Fornaciari. Unanimously approved. Meeting adjourned at 4:57 PM

This is a true record by me



Attest: Catrina Goncalves
Recordings Clerk

List of documents/exhibit used in this meeting pursuant to M.G.L. c. 30A, § 22 (a)

1. PCO/Change Order Log, dated 1/22/20 - prepared by Pomroy Associates
2. Budget Report Update #9, dated 1/22/20 - prepared by Pomroy Associates