



TOWN OF FREETOWN

Police Sub-Committee

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Meeting Minutes - Thursday, June 4, 2020

A meeting of the Police Sub-Committee was held on Thursday, June 4, 2020 @ 4:00 p.m. @ the New Freetown Police Station Site, 15 Memorial Drive, East Freetown 02717

PRESENT: Chairwoman Lisa Pacheco, Town Administrator David DeManche, Chief of Police, Carlton Abbott, Sgt. Benjamin Levesque, Officer Mark Fornaciari, Robert Jose, Mary Rezendes-Brown, Charlie Sullivan and Paul Sadeck

ALSO PRESENT: Taylor MacDonald, Neil Provost of Pomroy Associates, Andy DiGiammo (CGA) Jeffrey Chandler, Building Inspector and Catrina Goncalves, Recordings Clerk.

ABSENT: None

Meeting called to order at 5:05

TOPIC: Approval of Meeting Minutes

MOTION:

Motion made by Officer Fornaciari to approve the May 7, 2020 Meeting Minutes, seconded by Mr. Sadeck, Unanimously approved.

TOPIC: Construction Update

Mr. Provost states work on the project continues with 20 plus crew on site daily. The Radio Tower is up, work will begin shortly on the site lighting as well as starting work on the Carport. The Generator has been delivered, and is capable of holding 1300 gallons of diesel, equaling 3 days of power. Propane tanks and overhead doors have been delivered. The electrical cable should be arriving for the Transformer on Monday. Mr. Provost has also been in contact with Eversource, Verizon and Comcast.

TOPIC: Project Schedule Update

Mr. MacDonald states during the last construction meeting, the contractor stated they are 2 months behind, mainly due to changes in labor and delays in material delivery, caused by COVID19. Originally the target date was June, but due to the delays, the current target date is September. The contractor submitted a letter requesting payment to cover the cost of the Superintendent being on site for the additional 2 months, for a total of \$25,000. Mr. MacDonald states Mr. DeManche is researching whether monies from the CARES Act can be used to cover unforeseen costs, including the cost of cleaning of the building due to COVID19.

Chief Abbott questioned if the language in the letter indemnifies and holds harmless the Town from costs incurred by the Subcontractors. Mr. MacDonald answered that it does not contain that exact language.

MOTION:

Motion made by Chief Abbott, to approve the \$25,000 cost of the on-site Superintendent, and for H.V. Collins to absorb the costs incurred by the subcontractors due to COVID 19 delays, seconded by Mr. Jose. Unanimously approved.

TOPIC: Budget Update

Mr. MacDonald refers to Budget Update #5, and adjustments made over the last period. Change Orders 12 and 13 are reflected in the middle column, for a total of \$22,723. The current contingency is \$375,580.55. The Budget update also reflects the open exposure items, as well as the line items that have incurred savings, bringing the contingency amount up to \$406,287.22

Mr. Sadeck questioned the issue discussed at the last meeting involving the Board of Health Agent, as there was a cost incurred due to the Board of Health Agent directing extra drilling. Mr. MacDonald answers the Board of Health Agent sent a letter stating he was not satisfied with the base for drainage, and he directed extra drilling for a few feet. The drilling was done by his order and it was necessary.

MOTION:

Motion made by Mr. Sadeck to approve the cost of the drilling directed by the Board of Health Agent, seconded by Sgt. Levesque. Unanimously approved.

TOPIC: Change Orders

Mr. MacDonald referred to the Change Order Log, #36, the Tower Conduit Install. The original price that was agreed upon was \$39,000, using Time and Materials. A refund of \$13,659 is being returned.

The open items, #34, #35 and #37 are the weekly cleaning and other related COVID19 costs.

MOTION:

Motion made by Officer Fornaciari, to approve the cost of the change orders, seconded by Mr. Sadeck. Unanimously approved.

TOPIC: Material Testing Update

Mr. Provost states the material testing has been great, as they are above specifications, averaging 1000 psi. As the project progresses, material samples will be sent to the lab for testing. On Monday, SW Cole will be on site on to check the fire stations inside the building.

Mr. MacDonald states a very minor and small area of settlement was noticed on the retaining wall. HV Collins hired a surveyor. The surveyor added nails/points on the wall, and they were monitored for 6 to 7 months and no movement has been detected.

TOPIC: Pomroy Associates Extension

Mr. MacDonald states that due to a 3 month extension being added to the schedule and as Mr. Provost has been on site for the extra time, it did incur a cost of \$48,000 (\$16,000 per month). Mr. MacDonald states the 2 month extension for the contractor will also be charged at the same rate and suggests using the CARES Act money to cover the costs.

Ms. Pacheco states the Town does have use of CARES Act money. The criteria is broad, and she has sent an email to Senator Rodrigues seeking direction, as the project was deemed as an essential service project.

Mr. Jose questioned if the CARES Act money is project specific or Town wide. Ms. Pacheco answers the money is to be used Town wide and it is not project specific.

Mr. DeManche states the hope is that the state is working with federal government to allow the Town to offset the loss of potential revenue, and the loss of monies must meet the criteria that it was not previously budgeted for, and is unforeseen.

MOTION:

Motion made by Sgt. Levesque to approve the Pomroy Associates extension cost of \$48,000, seconded by Officer Fornaciari. Unanimously approved.

TOPIC: Tower

Mr. MacDonald states the tower is up, and the next phase is starting the ice bridge to the second floor. Mr. Provost will be working with Industrial Tower and Comtronics. Mr. Provost states the focus will be on the setup of Communications, starting at the end of June, until the end of July. The concentration will be on the IT room setup, 911 etc., as well as any other communication needs.

TOPIC: Furniture

Mr. MacDonald states the extra storage time was to be billed at \$250 per month by the warehouse, but it was voided, and the storage will be extended for 2 months.

TOPIC: Next Meeting

Tentatively scheduled for early July

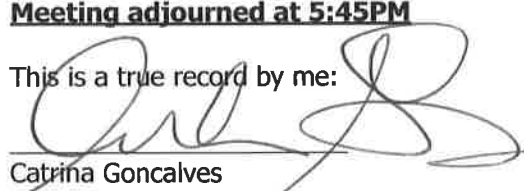
ADJOURNMENT:

MOTION:

Motion made by Officer Fornaciari to adjourn the meeting, seconded by Mr Sadeck. Unanimously approved

Meeting adjourned at 5:45PM

This is a true record by me:


Catrina Goncalves
Recordings Clerk

List of documents/exhibit used in this meeting pursuant to M.G.L. c. 30A, § 22 (a)

1. PCO/Change Order Log, dated 6/4/20 - prepared by Pomroy Associates
2. Budget Report Update #14, dated 6/4/20 - prepared by Pomroy Associates