



# WATER & SEWER COMMISSION

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*J. Brown*  
2020 FEB 19 P 12:22

## Minutes of the Water & Sewer Commission meeting 1/6/2020

Meeting held at Town Hall, 3 North Main Street, East Freetown, MA

12:01PM Meeting called to order by Bob Parker  
Members present: Bob Parker; Paul Sadeck; Brad Paiva  
Staff present: Steven Chandler; Keven Desmarais

Meeting being recorded by Chandler and Paul Sadeck

### Open Session

#### Fiscal Year 2021 Budget

- Paul Sadeck reviewed the budget work sheets completed by Chandler and Keven and adjusted as needed. Discussion of each line item took place and adjustments were made.
- There are five separate line items that are similar and could be consolidated and live under one line item. This would help eliminate any confusion when processing and paying bills. Keven states that Kim Fales, Town Accountant, says the Commission can set it up as they see fit. The new name will be 'Building Equipment Repair Maintenance' and will include supplies, repair and maintenance for any infrastructure site, i.e. East Freetown pump station, or replacing fire hydrants, etc.
- Break up Purchased Water line item to separate Fall River and New Bedford. This will allow department to process bills from each to separate line items.
- Brad Paiva makes a motion to approve the budget with changes discussed; \$100,000 allocated for New Bedford water purchased; and including a tentative amount of \$300,000 for Fall River water purchased. Paul Sadeck 2<sup>nd</sup>. All in favor. Motion carried.
- Paul will make changes and submit budget.
- Keven and Chandler will provide Commissioners with water usage Freetown charges Assonet customers once the January billing is completed.

#### Water & Sewer Rate Study

- Chandler let them know the Board of Selectmen (BOS) meet tonight and the contract for the Study is on the agenda for them to review and sign.
- Chandler sent the letter to BOS and Town Administrator letting them know that Bob Parker is unable to attend the BOS meeting this evening.

**GPS Equipment**

- Bob Parker asked Keven to begin to located curb stops again.

**Bills**

- Bills reviewed and signed.
- Innovation Way bill shows a past due balance and Chandler has asked Kim Fales to let him know if we are missing a bill that needs to be paid. Since it would be a prior fiscal year it would have to go to Town meeting for vote.

**Minutes**

- Brad Paiva makes a motion to approve minutes from December 19<sup>th</sup> meeting.  
Paul Sadeck 2<sup>nd</sup>. All in favor. Motion carried.

**Executive Session**

- Decided not to go into executive session until more information has been attained.

Brad Paiva makes motion to adjourn at 1:51PM. Paul Sadeck 2<sup>nd</sup>. All in favor. Motion carried.

Respectfully submitted,



Steven Chandler  
Senior Clerk  
Freetown Water & Sewer Commission