



# WATER & SEWER COMMISSION

3 North Main Street . P.O. Box 438 . Assonet, MA 02702  
508.644.4000 . Fax: 508.644.2053

## Minutes of the Water & Sewer Commission meeting 11/20/2019

Meeting held at Town Hall, 3 North Main Street, East Freetown, MA

10:00AM Meeting called to order by Bob Parker  
Members present: Bob Parker; Paul Sadeck  
Staff present: Keven Desmarais; Steven Chandler

Meeting being recorded by Chandler

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*g Steven*

### Open Session

#### Water & Sewer Rate Study

- Chandler had sent Commissioners the proposal from Environmental Partners Group (EPG) to review.
- Paul Sadeck makes a motion to move forward with the Study as long as the cost is no more than the on-hand grant funds of \$5,750 and no more; that the contract with EPG needs to be signed by the Board of Selectmen; and the Study is sent to the FW&SC for review. Bob Parker 2<sup>nd</sup>. All in favor. Motion carried.

#### Permit Fee for Fire Flow Testing

- Keven Desmarais makes the Board aware that fire flow testing is done bi-annually at businesses that have a fire suppression system. To recoup the cost of water used to flow for testing Keven suggests adding a permit fee.
- Paul Sadeck makes a motion that when there is a fire flow test the customer shall be charged a fee of \$100.00 to cover the cost of water used and the time of our infrastructure maintenance operator. Bob Parker 2<sup>nd</sup>. All in favor. Motion carried.

#### Water Meters

- Chandler has been working on the meter head replacement project which he initiated in April 2019 after he and Keven noticed an unusually high number of read errors. Based on Keven's knowledge of meters supplied by MasterMeter who shipped meter heads with a battery life of half, Chandler discovered that the meters in question are from the same serial lot. This was first discovered a few years before Chandler began working for the Town but when Mike Pillarella left the department due to illness in 2015 the project stopped. Chandler reached out to MasterMeter and was able to get them to send replacement heads at no cost to the Water Department.