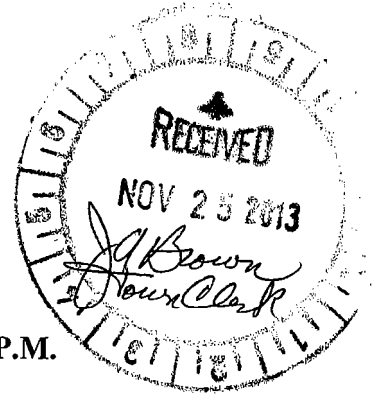




**TOWN OF FREETOWN
BOARD OF SELECTMEN**
3 North Main Street/P.O. Box 438
Assonet, MA 02702-0438
PHONE: 508-644-2201; FAX: 508-644-3342



MEETING OF MONDAY OCTOBER 21, 2013- 6:00 P.M.

**COUNCIL ON AGING
227 CHACE ROAD, EAST FREETOWN, MASSACHUSETTS**

6:00 P.M. Meeting called to order by Selectman Paul Sadeck. Those present: Selectman Lisa A. Pacheco and Selectman Lee J. Baumgartner. The meeting is being recorded by Selectmen Sadeck and MCCAM.

**Signing of biweekly payroll/vendor warrants
Weekly Public Discussion period –**

Lucile Rosa is concerned about the Key Fobs. Selectman Pacheco is not sure that there is a concern however we would make any accommodations for departments who need to get in for meetings. Mrs. Rosa states they need a Key Fob to use the facilities because the James White Library in Assonet does not have any. Selectman Sadeck asks if the Public is allowed to use the facilities. Mrs. Rosa says she doesn't believe so, that it is just for the Town staff.

Carole Fiola would like to introduce herself as the new State Rep. for Precinct 1. She wants to make it clear that everyone is equal in her share. She will use the Council on Aging and Town Hall for her Office Hours monthly. Two (2) hours a month at the Town Hall and one other time a month for the Council on Aging. She will have an office in Fall River as well as Boston. Office hours in Town Hall will be Oct 28th 10-12, Nov 25th, and Dec 16th and at the COA on Nov. 4th and Dec 2nd from 9:30-10:30. Her office # is 508-642-7067.

6:15 Soil Board Meeting

Consent Agenda

Board of Selectmen: Action relative to:

- Council on Aging Board to address the Board of Selectmen regarding help around the building. No action taken. The Board will address them at a later time.
- Discuss establishing a fee schedule for Registered Medical Marijuana Dispensaries. Chief Abbott and Bob Raymond are here to discuss the fee schedule. Bob Raymond would like to know why they invited him here. He doesn't believe the Planning Board should be involved in this discussion. Selectman Sadeck states that the Planning Board sent a letter to the Board of Health. Mr. Raymond states that Lauren Moreau sent a letter to the Board of Health regarding her attendance at a training seminar stating that they

may want to have a fee schedule set before these dispensaries come in. This letter was just a heads up to the Board. The fees are all over the place so we would not begin to guess as to what they should be set at. Mr. Raymond said the Planning Board will only be involved in the Site Plan Review. Selectman Sadeck says then we miss understood it. Selectman Pacheco says since Lauren went to the seminar then she thought that she would have had some understanding of the fees. Joe Correia, Assistant Health Agent says it was informative as far as Department of Public Health (DPH) was going to structure and locate these dispensaries. Most of the over site so far would be from the DPH, that is how it was presented to us. That doesn't mean we wouldn't need to do this. Chief Abbott says what drives the fees is once you as a Board put out a schedule of the inspections etc that would be taking place. As long as the fees are reasonably calculated the courts will support it. Chief Abbott states the regulations are what will drive this. Selectman Sadeck says the over site is in addition to the State regulations correct. Mr. Raymond asks if the fees would be annual or one time. Chief Abbott says that would be up to the Board. Chief Abbott should be in place to recouping the staff salary. Selectman Pacheco says she would like to sit down with Chief Abbott, Joe Correia and Lauren Moreau to go over things to formulate fees and then come back to the Board with what we agree. Mr. Raymond says that is fine.

- Approval of Board of Selectmen Minutes from October 7, 2013. Motion (Pacheco/Baumgartner). Passed unanimously.
- Discuss Health Agent Position. Selectman Sadeck says he wanted this on the Agenda because Joe Correia has been working (3) three days a weeks and when the new Building Commissioner began the departments were split apart. Now he basically is the Health Agent and he has had to work on days he is not needed. What do you need to do to complete your work. Joe says realistically the amount of work in the Health Department is quite substantial and a 36 hours a week is what I would need to keep everything flowing. He would be willing to step up to do the Health Agent position. Selectman Sadeck states in some conversations I have had with you and others this would be an additional responsibility for you and also Vicki has done an excellent job over at the Transfer Station for us. Selectman Sadeck says the other thing is the state meeting regarding MAVEN which and infection disease control database which compiles all our Freetown residents and Restaurants infectious disease. This database is seen directly by the nurse and is a requirement by the State. Another program is Emergency Preparedness Coalition which is a grant the state gives us and Joe has always gone to this meeting since he has started. Selectman Baumgartner states then you will not be able to do this job within 20 hours. Joe says correct this is impossible to do this along with the other jobs like Perc tests which can go a couple hours to all day. Motion (Pacheco/Sadeck) to allow Assistant Board of Health the leeway to adjust his hours and the Personnel Chair needs to sit down with Mr. Correia to discuss his future. Passed unanimously.
- Discuss Renewal of Annual Licenses. This is for informational purposes only. Selectman Sadeck would like to remind all the licensees that they need to remember that our by-law requires their taxes need to be current within 12 months. We will be going through this in the next month.

Board of Health:

Personnel Board:

- Approve Change of Status for Thomas Ashley, Jr. and Timothy Dwyer as submitted by Police Chief Carlton Abbott, effective 09/09/2013 and 10/21/13. Motion (Pacheco/Sadeck). Passed unanimously.
- Water Commissioners to address the Board of Selectmen regarding personnel hours in the Water Department. Mike Pillarella the Water Commissioners met and they feel that they should have some standard hours within the department. They want to make them consistent. Selectman Sadeck says the Board would like the departments all of them to start them at the same time every day. We will be having a discussion with the Departments to make sure they follow this. We need to sit down as a Board and finalize a schedule. We are taking about the Town Hall only. Mr. Pillarella asks when can when they can expect the schedule. Selectman Pacheco says we can talk about it before our next meeting.

New Business:

- Dates for upcoming Board of Selectmen Meetings: Monday November 4th at 6pm and Special Town Meeting 7PM, Tuesday November 12th, Monday December 2nd, Monday December 16th.

Old Business:

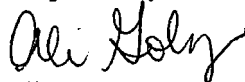
- Status of Website upgrade by Virtual Town Hall.
- Status of Financial Management Policy Manual.
- COA Kitchen. – This is done.
- Key Forbs for Town Buildings.
- Employee Handbook – Pacheco asks to review and comment for next meeting.
- Discussion of Freetown Elementary lease agreement with Freetown Lakeville Regional School System
 - Snowplowing cost
 - Insurance cost
 - Use of building cost

Letter written by Town Administrator to New Bedford regarding the Casino because this is not a dead issue.

Executive Session:

Adjournment of regular meeting Motion (Baumgartner/Pacheco) to adjourn. Passed unanimously.

Respectfully submitted,



Ali Golz, Administrative Assistant