



FREETOWN COUNCIL ON AGING

Multi-Purpose Senior Center

227 Chace Road

East Freetown, MA 02717

TEL: 763-9557

FAX: 763-9084

FREETOWN COUNCIL ON AGING JOB POSTING: PART TIME OFFICE ASSISTANT

The Freetown Council on Aging is looking for a part time Office Assistant. This position will require excellent phone skills and various office tasks working with seniors. This position is 16 hours a week starting at \$15.98 per hour. The position does not participate in the town Health Benefits Program and is subject to availability of grant funding. Unallowable cost-unemployment compensation. Please pick up an application and job description at the Board of Selectmen Office. Return application by July 29, 2016 before 11:30 AM.