

Freetown Board of Library Trustees
Minutes of the Wednesday, November 19, 2014 Meeting
Freetown Elementary School Library

Present: Mike McCue, Christine Paiva, Lucille Rosa, and Joe Zinni.

Absent: Irene Ashley and Vince Kyne.

Also Present: Dorothy Stanley-Ballard.

Call to order: Chairman Lucille Rosa called the meeting to order at 6:00p.

Approval of Minutes, Review of Payroll, Signing of Bills

The minutes of October 21st were received. Bills were reviewed and signed as needed.

Library Director's Report

Mrs. Stanley-Ballard reported that Mr. Kyne had replaced the doorknob at the White Library with a new lever-knob that meets current code. Copies of the key will be made to provide to appropriate people, including the White Library building trustees. It was also reported that the White Library building trustees are moving forward with plans to install vinyl siding, but that they are still reluctant to replace the carpeting. They recommended a steam cleaning be carried out in the spring.

Discussion was held on the large-print materials. The increased popularity of large-print materials has created a space concern, and one proposal for relief was to eliminate the VHS tapes remaining in the collection. Mrs. Stanley-Ballard said the tapes are checked out infrequently, maybe once every few months. Mrs. Rosa felt that the VHS tapes could be replaced with DVDs that would take up less room. A motion was made by Mr. McCue, seconded by Mr. Zinni, that the VHS tapes and related shelving be disposed of at both libraries. The motion carried unanimously.

Also reported was a proposed increase in the SAILS membership fees. This would need to be added into next year's budget along with any other increases for raises, etc.

Library Design and Planning Report

There was no new information to report.

Old Business

Mr. McCue reported that work was still being undertaken to secure a dumpster. Discussion was also held on the card catalogue at the Hathaway Library. The unit is obsolete, the space is needed, and no auction is upcoming. It was decided on consensus to ask the Board of Selectmen to arrange to sell the catalogue through sealed offers as its value exempts it from needing to be auctioned. Mrs. Rosa asked about the unit at the White Library, but that is used for storage.

Other Business

A request was received from the Building Department to store old law books and a shelving unit at the Hathaway Library. This request was respectfully declined as there is simply no room for any more storage.

Meeting Adjourned

A motion was made by Mr. McCue, seconded by Mr. Zinni, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:35p.

This is a True Record by me.

Attest: _____

