



FREETOWN COUNCIL ON AGING

**Multi-Purpose Senior Center
227 Chace Road
East Freetown, MA 02717
TEL: 763-9557
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COA Board Meeting July 08, 2013

The Meeting was called to order by Charles Gray at 10:35 AM

**Present: Charles Gray, Robert Martel, Edward Medeiros, Janice Gurney,
Jeannette Tisdelle, Mary Baumgartner, Marion Rylands and Director Barbara Place-Lafleur.**

Absent: None

Old Business:

None

New Business:

Motion was made and seconded to accept the minutes of the June 10, 2013 board meeting, motion passed.

Marion Rylands was welcomed to the board.

Discussion concerning a COA building use policy. Board members feel that a policy should be in place where the Director should have at least 24 hours notice from anyone who wishes to use the building. There is no way to know who has keys to the building and there was a question of changing the locks to have better control. It was decided that a letter be sent to the town administrator and the Board of Selectman. At the last BoS meeting there was discussion about changing the town buildings to a keyless lock system. This may include the COA building. Motion was made and seconded to forward a letter to the Town Administrator and BoS before any expense is incurred changing the locks. Motion passed.

Office renovations are moving forward. The director and senior clerk will be moving into the large room and the computer room will move to the office presently being used by the director. The volunteers that come in to answer the phone will sit where the senior clerk presently sits at the doorway entrance. No date has been set yet for the move.

Kitchen repair was discussed and the COA board is very disappointed with the "patch job" that was done. Motion was made and seconded to send a letter to the Town Administrator and BoS expressing our feelings and asking if something can be done to correct the situation. Motion passed.

Pool table repair was tabled until the next meeting on August 5, 2013.

Foot doctor visits were discussed. There is concern that #1, there is no privacy and #2 toenail clippings are found all around after the visit. Discussion concerning not having enough space for all the different activities that take place at the Senior Center. After much discussion a motion was made

and seconded to obtain 3 bids to see what it would cost to have a closet made downstairs so that we can move the supply closet. This would provide another office upstairs to accommodate all the events that require privacy. Motion passed.

Newsletter ads: Discussion on obtaining donations for the COA by offering business card size ads in the COA newsletter to be placed on the back of the calendar sheet. Several local businesses have already expressed an interest. The director will investigate further and report at a future meeting.

There being no further business a motion was made and seconded to adjourn at 1155AM. Motion passed.

Suggestions:

Added to the next agenda:

Pool table repair

Closet renovation

Next meeting Monday, August 5, 2013 @ 10:30 AM

Respectfully submitted,

Mary Baumgartner

**Mary Baumgartner
COA Board Secretary**