Freetown Cemetery Commission
Minutes of the Monday, February 1, 2016 Meeting
Town Hall — Assonet, Mass.

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Town Clerk

Present: Keven Desmarais, Adrianne Levesque, and Mike McCue.

Others: Ali Golz, Tom Copeland, Chris Dion, and Stuart Seigel.

Call to order: Mike McCue called the meeting to order at 4:05 p.m.

Approval of Minutes
Minutes of December 7th were not available.

Open & Review Bids
Mrs. Golz was present as an uninterested observer. Messrs. Copeland, Dion, and Seigel were present as bidders. Bidders Heath Chace and Marc St. Laurent were not present.

Mr. McCue stated that the bids were being opened and read aloud, but that no awards were being made at this meeting. Mr. Desmarais stated that the procurement officer, Jack Healey, would have to review all documents and determine whether bids were acceptable. Mr. McCue stated that all awards would be subject to funding at the annual town meeting in June. All bidders understood.

Bids for the Nichols Cemetery restoration were opened and read aloud. Several general questions were asked and answered. Mr. Dion left the meeting as he was only a bidder on the Nichols project. Bids for routine mowing and maintenance were then opened and read aloud. General questions were asked an answered. Mr. Copeland and Mr. Seigel left following the bid openings.

Budget for FY17
Mr. McCue noted that budgets were due on February 1st, but that the relevant offices knew the cemetery budget could not be in by that date due to bidding. Consensus was that the budget could not be completed until the bids had been properly reviewed.

Assonet Burying Ground
Brief discussion was held on the southerly property line. Mr. McCue stared the first 500± feet from South Main Street had been surveyed and a plan was prepared by the surveyor showing the current conditions. The fence, as was long known, is between nine and fifteen feet onto the cemetery property for most of the area surveyed. The shed of the home at 4 Freemen's Circle is partly on cemetery property, and the homeowner has been removing small trees that are in fact on cemetery property. Mrs. Levesque expressed concern over the neighbors encroaching on the property. Mr. Desmarais said it was at least partly understandable since the fence was in the wrong location. Mr. McCue stated that the 500± feet of fence would have to be moved, either in the fiscal years 2017 or 2018. Mr. Desmarais stated he may speak with the homeowner whose shed is on the cemetery property.

Site Visits
Consensus was the try and do the East Freetown site visits on Presidents Day, as these were cancelled in January due to weather.

Other Business Properly Before the Commission
No other business was raised.

Meeting Adjourned
A motion was made by Mr. Desmarais, seconded by Mrs. Levesque, to adjourn at 4:59 p.m. The motion carried unanimously.

This is a True Record by me.

Attest: _____
Chairman