

Freetown Board of Library Trustees

Minutes of Thursday July 9, 2020

7:00 pm

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J. Brown

Call to Order: Chairperson Paul Sadeck called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.

Present: Irene Ashley, Beverly Sadeck, Paul Sadeck, Linda Fournier and Nicole Davignon, Library Director.

Absent: Lucille Rosa, Christine Paiva

Chairperson Paul Sadeck read the following statement: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G. L. c. 30A, sec. 18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Freetown Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public can be found on the Town of Freetown's website, freetownma.gov. For this meeting, members of the public who wish to view this meeting will be able to view the meeting on freetownma.gov. No in-person attendance of members of the public will be permitted but every effort will be made to ensure that the public can adequately access the proceedings in real time via technological means. If we are unable to do so, despite best effort, we will post on the Town's YouTube Channel an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

Review of Payroll: Due to the early date of the meeting no payroll is available for review.

Review of Bills: Due to the early date of the meeting no bills are available for review.

Review of Minutes from June 11, 2020: On a motion made by Linda Fournier and seconded by Irene Ashley the minutes were accepted. The motion carried unanimously and reaffirmed with a roll call vote.

Report of Library Director: Nicole reported that she is awaiting the stats from SAILS so she can begin her reports. Nichole will share with the trustees a schedule for both her and Brittney via email. Nicole will be spending some time at the Hathaway site. While she is there she will be checking the drop-off bin and also utilizing the space at the Hathaway to work on reports such as the ARIS report. Nicole shared with the group the Curbside Policy that she has developed. After review the trustees felt no changes needed to be made to the policy. Beginning July 14- "curbside" pickup will be available at the White Library. Nichole shared with the group that the town has contracted out the "cleaning services" and the library is scheduled to be cleaned every Friday.

Old Business:

Reopening Date: There has been mention of July 27th being a tentative date for reopening pending all the covid 19 precautions are put in place. It still needs to be determined how many people can be in the

library at one time – this includes both staff and patrons. There are still several things that need to be completed before the library can open.

New Business:

Reorganize the Board of Library Trustees for the new fiscal year: On a motion made by Linda Fournier and seconded by Irene Ashley – Paul Sadeck was elected Chairperson, Linda Fournier was elected vice Chair and Beverly Sadeck was elected Secretary. The motion carries unanimously and reaffirmed with a roll call vote.

Discuss and select an applicant to fill Senior Librarian vacancy: The position was posted internally and there was one applicant. On a motion made by Linda Fournier and seconded by Irene Ashley a motion was made to appoint Brittney Normandin to the position of Senior Librarian and to authorize Paul to complete and send a change of status form to the selectmen. The motion carries unanimously and reaffirmed with a roll call vote.

Next Meeting: August 20, 2020 at 7:00 pm.

A motion to adjourn at 7:48pm was made by Linda Fournier and seconded by Irene Ashley. The motion carries unanimously and reaffirmed with a roll call vote.

Respectfully Submitted

Beverly Sadeck