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Freetown Board of Library Trustees

Minutes of Thursday May 21, 2020

7:00 pm.

*Ja Brown*

Call to Order: Chairperson Paul Sadeck called the meeting to order at 7:00 pm. Paul Sadeck is recording the meeting.

Present: Irene Ashley, Linda Fournier, Lucille Rosa, Beverly Sadeck, Paul Sadeck and Dorothy Stanley-Ballard, Library Director.

Absent: Christine Palva

Chairperson Paul Sadeck read the following statement: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c 30A, sec. 18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Freetown Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public can be found on the Town of Freetown's website, [freetownma.gov](http://freetownma.gov). For this meeting, members of the public who wish to view this meeting will be able to view the meeting via livestream, on [freetownma.gov](http://freetownma.gov). No in-person attendance of members of the public will be permitted but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. If we are unable to do so, despite best effort, we will post on the Town's YouTube Channel an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

#### Payroll, Bills, Minutes and Reports:

Payroll: Payroll for April was reviewed – there were no questions.

Bills: There were no bills for the month of April

Minutes: The minutes of the April 16<sup>th</sup> meeting were reviewed. On a motion made by Lucille Rosa and seconded by Linda Fournier the minutes were accepted. The motion carries unanimously and re-affirmed with a roll call.

Report of Library Director: Dorothy reported that at a Department Head meeting it was noted that the library and the senior center will be the last two departments to open. The library won't be open until either phase three or four. Dorothy has spoken with the Town Administrator and has received permission to continue to work from home due to medical reasons until her retirement. Dorothy reported that the library Facebook page is very popular – getting 3000- 4000 hits per week. Resources are being posted to the page on a daily basis for the patrons.

#### Old Business:

1. Update on Story Hour: on hold

2. Update on court action regarding the delinquent patron: on hold
3. Update on status of broken handrail at the Hathaway: on hold
4. Update the status of the search for a new Library Director: to be discuss under new business
5. Update installing the new book drop box: on hold
6. Update possible summer programs at the library: Nicole is currently researching virtual programs on Facebook that can be utilized as a summer program for children.

New Business:

1: New Library Director: Paul reviewed that the Board of Selectmen at the May 18, 2020 meeting voted to have the Library Trustees forward back to the Board of Selectmen one candidate for Library Director. Paul is requesting that Ali Golz send him an Appointment Slip so that after the trustees complete the two interviews and select the candidate the slip can be filled out and sent to the Selectmen. Paul reviewed with the trustees the interview process. The interviews will be held via zoom on May 27<sup>th</sup> at 3pm- (date and time is subject to change).

2/3: Budget for FYI 2021- Dorothy and Paul had met with the Town Administrator and the Town Accountant looking at areas where the budget could be cut. Changes were made but kept the library within the fiscal amount needed so that we can maintain our certification.

4. Opening of Town Libraries: As noted previously the libraries will be the last buildings to open. As long as the pandemic continues it is a suggestion that we keep the Hathaway library closed due to the fact that there is no running water in that building. This decision will be made once we know when the buildings can open.

5. Next meeting: June 18, 2020 at 7:00pm

6. Annual Town Election: June 16, 2020

7. Annual Town Meeting: June 20, 2020 – at the football field with a rain date of June 27, 2020.

Motion to adjourn the meeting at 8:25pm made by Lucille Rosa , seconded by Linda Fournier. The motion carries unanimously and re-affirmed with a roll call vote.

Respectfully submitted



Beverly Sadeck