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J. A. Brown

**Freetown Board of Library Trustees
Minutes of Thursday, June 29, 2017
James White Memorial Library**

Present: Christine Paiva, Lucille Rosa, Beverly Sadeck, and Paul Sadeck

Absent: Irene Ashley, Vince Kyne

Guests: Dorothy Stanley-Ballard (Library Director)

Call to order: Chairman Lucille Rosa called the meeting to order at 7:00 pm.

Approval of Minutes: There were no minutes for the previous meeting.

Payroll and bills: No discussion or questions.

Library Director: Dorothy presented the trustees with a copy of Althea Brady's letter stating her intent to retire effective July 31st, 2017 (see attached). This now leaves two positions open - a 10 hour position and a 20 hour position. The secretary at the Town Hall has been asked for a copy of the Senior Librarian job description. Once obtained the trustees will review and update the job description as needed. It is hoped that the 10 hour position can be posted within the next two weeks. It was also recommended that the trustees review Casey's job description.

Dorothy informed the group that the magazine rack at the Hathaway Library has been setup. Dorothy stated that the libraries have had an increase in patrons the past month. She has started a new initiative- When a child gets he/her first library card they get their picture taken and with parent permission this is placed on the libraries facebook page. Unfortunately there is no space in either library to post these pictures.

Edaville Railroad passes which are new this year have been very successful. From a previous meeting the water at the James White Library was tested and determined safe to drink. Faucets were replaced in the bathroom- this was paid for by state aid money.

Old Business: Lucille spoke with Scott at the Town Hall and he will take care of the window installation at the Hathaway Library.

Long Range plan: Lucille reviewed the current draft of the plan and identified areas that need to be updated - such as Mission Statement to include Home Schooled patrons. Also the current plan does not include a vision statement - which needs to be added.

dates of the multi-year goals need to be adjusted to meet the current time frame.

Adjourn : Meeting was adjourned at 08:23 pm on a motion by Paul Sadeck seconded by Christine Paiva. Next meeting scheduled - September 21,2017 at 7pm.

Respectfully submitted,

Beverly Sadeck

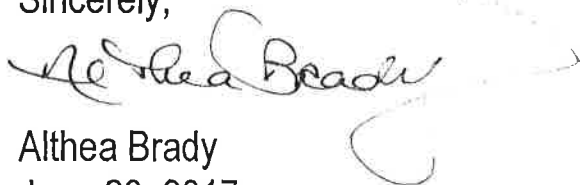
To the Board of Trustees
Freetown Public Libraries:

While it has been my pleasure to serve the people of Freetown and surrounding towns as Senior Librarian for many years, I believe perhaps the senior part is catching up with me.

It is for this reason that I am announcing my intention to retire effective July 31st 2017.

I plan to remain active as a Friend of the Libraries to support and promote the libraries through the annual book sale @ the Strawberry Festival which people rely upon for their summer reading and lament when the event is "rained out".

Sincerely,

A handwritten signature in cursive script, appearing to read "Althea Brady". The signature is written in dark ink and is positioned above the printed name.

Althea Brady
June 28, 2017