

Freetown Board of Library Trustees
Minutes of the Tuesday, December 15, 2015 Meeting
James White Memorial Library, East Freetown, Mass.

Present: Irene Ashley, Vince Kyne, Mike McCue, Christine Paiva, Lucille Rosa, and Joe Zinni.

Guests: Dorothy Stanley-Ballard (Library Director).

Call to order: Chairman Lucille Rosa called the meeting to order at 7:02p.

Approval of Minutes

The minutes of November 17th were received and approved with minor corrections.

Library Director's Report

Mrs. Stanley-Ballard reported that weeding has been finished in the old fiction, new fiction, young adult, mystery, large print, and paperback sections of the Hathaway Library. Weeding has stopped for the winter and the dumpster was recently removed. A new dumpster will arrive when the window project draws nearer. On that subject, Mr. Kyne reported talking to Scott Barbato, Building Inspector, and Harvey will come down to the library to take measurements for the windows, the idea being that if they measure the windows and an error is discovered, it will not be at our expense. Also, the January meeting will be held at the Hathaway Library so all trustees can see the progress made with weeding.

Library Design & Planning Report

Mrs. Rosa reported that the group had visited the libraries in Millis and Lakeville. Mr. Zinni noted that the Millis library had good features and was done on a slim budget, probably more likely to be the situation here than in some other towns. The group will start meeting again on December 23rd.

Old Business

Mrs. Paiva inquired as to the status of budgeting for an additional librarian for the fiscal year 2017, returning the staff to the pre-recession level. Mrs. Stanley-Ballard stated the main question was whether the new librarian should be for ten or twenty hours per week, and after some thought her preference was to start with a ten-hour person, as it was better to have someone we know will be kept busy. It was also noted that the town's population is estimated to be at or slightly over 9,000, and that by state standards the hours would need to increase at a 10,000 population; though this may be some time off, better to start preparing for that now than having it happen all at once. A motion was made by Mrs. Ashley, seconded by Mr. Kyne, to budget for hiring an additional Library Technician (Step 1) when preparing the FY17 budget in January. The motion carried unanimously.

Mrs. Ashley is working on collecting policies from other libraries to review for possible adoption here. She reported collecting a few policies but asked to put this off until January.

Any Other Business Properly to Come Before the Board

Trustees took a collection amongst themselves to pay for the librarians to attend the Christmas party.

Meeting Adjourned

A motion was made by Mrs. Ashley, seconded by Mr. Kyne, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 8:10p.

This is a True Record by me.

Attest: Michael T. McCue, Secretary

