



TOWN OF FREETOWN Finance Committee

3 North Main Street/P.O. Box 438, Assonet, MA 02702-0438

PHONE: 508-644-2201; FAX: 508-644-3342

MEETING MINUTES: Wednesday, January 15, 2020 @ 4:00 PM

Town Hall - Assessors Office, 3 North Main Street, Assonet, MA 02702

2020 FEB 18 P 12:08

J. G. Brown

PRESENT: Gary Martin, Chairman, Katie Calheta, Carol Woldorf, Huguette Lord,

ABSENT: Robert Anderson, Kent Wilkins, and Craig Rosen

ALSO PRESENT: Catrina Goncalves, Recordings Clerk

Meeting called to order at 4:07 PM

TOPIC: Approval of Meeting Minutes on 10/28/2019

MOTION: Ms. Woldorf makes a motion to approve the 10/28/19 Meeting Minutes, seconded by Ms. Lord; approved 3-0, Ms. Calheta abstaining

TOPIC: Approval of Transfer request

Dated on 11/26/19, a request to transfer \$250.00 from the reserve fund to cover the cost of overtime by Highway Department employees. The current balance in the account is \$29.20. Overtime accrued to date in the current pay period will leave a negative balance of \$7.03 in the overtime account. Granting this transfer would result in a positive balance of \$242.97.

The Highway Surveyor is salaried and would normally take after-hours assignments/emergency calls, but in his absence it is causing the overtime accrued by Highway Department employees. The unanticipated prolonged absence of the Highway Surveyor was not budgeted for in FY20.

MOTION:

Motion made by Ms. Calheta to approve \$250.00 transfer from the Reserve Fund, seconded by Ms. Woldorf. Unanimously approved.

All Members sign the Request for Transfer from Reserve Fund Form.

TOPIC: Approve paying our part of the bill for printing and mailing flyers for the Annual Town Meeting

Discussion regarding the pending approval of payment of the remaining balance of \$733.83 for printing and mailing flyers for the annual Town Meeting. The Board of Selectman paid \$897.30

due to the estimated postage being billed upfront, the remaining balance of \$733.83 is being submitted to the Finance Committee for approval. The company who did the printing completed the job correctly and delivered both packets to the Post Office, one packet was delivered to East Freetown and the other packet was sent to a town on the North Shore.

MOTION:

Motion made by Ms. Woldorf to approve the payment of \$733.83, seconded by Ms. Lord. Unanimously approved.

TOPIC: New Business/Open Discussion

Mr. Martin announces the Assessor's Office will be requesting a transfer of \$9,500 from the Assessors Personnel Services Budget to the Assessors Expense Budget to pay for a consulting service to hire a replacement for Karen. The Finance Committee will make a recommendation at their next meeting, as the recommendation must be done before the next Town Meeting, tentatively scheduled for February 15.

Mr. Martin announces a Citizen Petition has been submitted. The Article submitted by Petition is requesting the Town to put forth legislation to establish a Freetown/Lakeville Lake District in the Towns of Lakeville and Freetown. The Board of Selectman is required to hold a Special Town Meeting prior to February 16th, as per the Town by-laws. The Board of Selectman has yet to officially call the meeting, but is expected to do at their next meeting scheduled for January 21st.

Mr. Martin announces the Board of Selectman is scheduled to meet with the Finance Committee on March 16th and 30th and a choice of April 21st or May 4th for the Finance Committee's recommendations. The two meetings scheduled in March are joint meetings on the budget. Mr. DeManche will be meeting with department heads in February to discuss their budgets.

NEXT MEETING:

Wednesday, February 12, 2020 @ 5:00 pm


ADJOURNMENT:

Motion made by Ms. Calheta to adjourn meeting, seconded by Ms. Lord. Unanimously approved.

Meeting adjourned at 4:40 p.m.

This is a true record by me

Attest: Catrina Goncalves
Recordings Clerk

A handwritten signature in blue ink, likely belonging to Catrina Goncalves, the Recordings Clerk. The signature is stylized and cursive, written over the printed name.