



## Freetown Finance Committee

3 North Main Street  
Assonet, MA 02702

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2018 MAR 12 AM 11:17

*[Signature]*

November 9, 2017: 7PM @ COA - Meeting called to order 7:00 pm

Attending: George, Kent, Bob, Gary, Mikki, David

Topic	Discussion	Conclusion	Vote	Action
Processes	According to by-laws, what is process for budgets	Review by-laws  Speak with Town Administrator	None	George will invite Town Administrator to next meeting
Town Administrator	What are by-laws pertaining to budgets	Review job description and contract of Town Administrator  Reports and estimates are due from department heads to Town Administrator to FinCom by Feb. 1 <sup>st</sup> of that year	None	George will invite Town Administrator to next meeting
	What is job description and responsibilities			
	Gary read duties of Town Administrator and by-laws posted on website	Recommended changes to are to be in writing		
		Start budget process in Dec. rather than Jan.		
Budgets		Receive same info as BOS	None	None
	FinCom will meet with department heads	Town Administrator brings info to FinCom		
	Police, Fire, Schools, Highway	ATM overseen by FinCom		
Review FinCom Obligations	Distributed Finance Committee handbook disk	none	None	None



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Police Station	\$12.0 million	Establish groups to cover items to report to FinCom	None	Bob will check with Town Hall for 2-1/2 penalties
	What is cost to taxpayer	What is budget overview		
COA	Use current funds vs debt exclusion		None	Continue discussion at future date
	Post information for ATM now and again before town meeting	Send mailings before town meeting		
Next meeting	Meet more often to be better informed	Meet with Town Administrator	None	George will invite Town Administrator to next meeting
	November 16 @ 6:00 PM at COA	Bring questions to be answered		
School update		Ask TA to bring questions he has	None	None
		Why down \$83,000 instead of up \$1.0 mil		
		What is cost to town		
	Last year EMD cleaned out	Hand-outs with numbers		
Minutes	Contracts up for renewal	Contracts and benefits	Bob/Kent – unanimous	None
	State mandates	FinCom welcome at School Committee Meeting		
Adjourn		Can we negotiate with Old Colony	Gary/Mikki – unanimous	8:27 PM
		No changes		