



FREETOWN COUNCIL ON AGING

Multi-Purpose Senior Center

227 Chace Road

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Coa Board Meeting September 21, 2015 called to order @ 10:45 AM

The meeting was called to order by Jeannette Tisdelle.

Present: Charles Gray, Edward Medeiros, Bruce Wilbur, Marion Rylands, Robert Martel and Ruth Ferland.

New Ramp- Scott Barbato explained the drawings to the COA Board. Option 1 or Option 2 was explained in length. The ramp will be separate from the building and will meet codes. The ramp will be permanent with an overhang, handicap accessible and galvanized hand rails. Ed Medeiros made a motion for Option 1 seconded by Ruth Ferland passed unanimously. Scott Barbato said a start time will be determined with a finish date in place. Authorized construction drawings for Option 1. A final rendering drawing will be asked to be submitted.

Smoke Detector Covers- Scott Barbato said it will be taken care of, keep reminding him.

Minutes accepted- Edward Medeiros made a motion, seconded by Robert Martel.

Cleaning of carpets- Hire a cleaning company to do this. Professional to clean carpets based on estimate.

Mandatory Conflict of Interest- Computer program that all members must do. Also any members due to be sworn in. Please make sure you have done both.

Signage for COA- After much discussion, a new sign is needed based on estimate. Bruce Wilbur made the motion, Ruth Ferland seconded, all in favor. Chuck Macomber, Highway Surveyor will help with sign from Best Signs Company. Also, ask for a "Do not Enter" sign to be installed.

Building Use Letter- A letter will be given to all Department Heads and Committees. Bruce Wilbur made a motion to submit letter to Town Administration, seconded by Edward Medeiros, passed unanimously, for them to distribute to Department Heads and Committees.

Policy & Building- Tabled until next meeting for Multi Purpose Senior Center.

Blood Pressure- Discussion to buy and maintain a machine was rejected by the Board.

New Business

Budget Report-Each member was given a budget report.

Van driver policy and procedures- Bylaws changed to Board Policy. Special Meeting will be scheduled for this. Need Policies for Van Drivers. Special COA Meeting for Policies for Board and Van drivers, Building too. Wednesday October 7th at 10:00 AM will be a policy meeting.

Programs

Meat Bingo. Ruth Ferland will be over seeing this new program. You can purchase 2 bingo cards for \$5.00. We are hoping new program will financially sustain itself, a 3 month trial will be given.

Yoga- First class contained 21 people. We will try to move the time and possibly hold two separate classes. The room downstairs cannot accommodate that many for this exercise.

Massage-First class was full and we had a waiting list. We will also see how we can address this so more can be accommodated.

Suggestions- Faucets- Edward Medeiros suggested replacing faucets downstairs for updated handicap faucets.

Meeting was adjourned motion made by Edward Medeiros and seconded by Charles Gray.

Respectfully submitted,

Barbara Lafleur, Director

