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TOWN OF FREETOWN

Police Sub-Committee

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Meeting Minutes ~ Thursday, March 28, 2019

A meeting of the Police Sub-Committee was held on Thursday, March 28, 2019 @ 5:30 p.m., at the Council on Aging, 227 Chace Road, East Freetown.

PRESENT: Lisa Pacheco, Chairwoman, David DeManche, Town Administrator, Paul Sadeck and Charlie Sullivan.

ALSO PRESENT: Taylor MacDonald & Michael Fortunado (Pomroy Associates), Andy Digiammo (CGA)

ABSENT: Carlton Abbott, Chief of Police, Sgt. Benjamin Levesque, Officer Mark Fornaciari, Mary Rezendes-Brown

This meeting was recorded by FREECAM

Meeting called to order at 5:40 p.m. by Ms. Pacheco. Ms. Pacheco turns over the meeting to Mr. MacDonald. He introduces Mr. Michael Fortunado, a project manager for Pomroy Associates who will be giving a construction update.

TOPIC: Construction Update

Mr. Fortunado announces they are currently at 80% mass excavation, without any major issues. Work on the trench excavation for the foundation will begin within the next 2 to 3 weeks. Currently, the layout of the building is being surveyed and the GEO Tech will be on site, testing the quantities of soil and rock that were found on site. Temporary power will be established within 2 weeks, it will take another week to get a meter on site. In the interim, they are working with Eversource and Comcast to establish connections for the main building. Material testing has begun, the Contractor is working on getting samples of the structural fill, and common fill to be tested. The Well design is out and it should be returned by April 4th.

Mr. MacDonald states Pomroy and CGA spent a lot of time to develop this spec to ensure the Town was protected. The mass excavation is mostly done, which is the removal of the topsoil in order to get down to your starting grade. The quantities of the spec for mass excavation have been met and there is not a Change Order expected. There are 2 areas left to excavate, the Leaching Pit and the area where the LP tanks are located, but neither is expected to be an issue. The second portion is the trench excavation, in order to install utility lines and footings. The biggest risk of this project was the unknown amount of boulders/rock on the site, but it seems as though we have moved past that.

Mr. DiGiammo states he is concerned in regards to the amount of rock in the Fire Cistern Tank location, as there are 8 feet remaining to excavate. A strict classification between boulders and rock has been created. Boulders are defined in Mass Excavation as anything less than 3 cubic yards, and Rock is anything bigger than that. In Trench Excavation, Boulder size classification ends at 1 cubic yard, which is 3 x 3 x 3. The trench excavation will include the building perimeter, where the footing is, the trench out

to the Well, the trench to the septic system area, the trench to all the utilities and the electrical transformer. The contractor, by contract owns all boulders during trench, and 250 yards of anything bigger than the size of a boulder.

Mr. MacDonald states they will have a crusher on the site Monday and the plan is to start breaking up the rocks to use on site. Construction is still on schedule and the Contractor's Pencil Requisition will be reviewed for processing.

TOPIC: Project Budget Update

Mr. Macdonald states there are no change orders, no updates to contracts and the contingency remains the same.

Mr. DiGiammo states there was an amendment to their contract, due to the change in slope, but some allowance that were set aside were not used, so it balances out to net zero.

TOPIC: Material Testing Update

Mr. MacDonald stated that Briggs has picked up some samples, and they will be doing some compaction soil testing soon.

TOPIC: Change Orders

Mr. MacDonald states there are no change orders at this time.

TOPIC: Owner/Vendor Update

Mr. MacDonald stated talks are still ongoing with a vendor (cellular service carrier) that is potentially donating a radio tower. The cellular company would require space on the tower for their cellular service but would also provide space for the Police Department. The installation of the tower would also be at no cost to the Town. We have also received some pricing on the dispatch equipment from GSA, which is the government services website, and that price came in at \$40,000 which is under the \$70,000 we are carrying in the budget. A radio equipment bid that also included the dispatch equipment has also been received, the bid is higher than the GSA bid. Approving the bid from GSA would save the project money. A meeting with the Chief to go over equipment needs will be scheduled. A meeting with WB Mason to discuss furniture will also be scheduled.

TOPIC: Well Update

Mr. MacDonald states the Well Bid has been sent out and is due back on April 4. Once we review the bids, we can move forward and install the Well.

Mr. DiGiammo is concerned about awarding the Well Bid, due to the fact the vendors bid per foot, so if you don't hit water within a certain footage, it's possible to go over the amount allowed in the budget.

Mr. Digiammo states the consultant hired by CGA worked with the State and it was determined that using a public water supply was not necessary, which decreased the upfront costs for the Well, and it eliminated the thousand of dollars a year on public water supply monitoring fees. The clearances are in place in case a connection to a public water supply is needed in the future.

TOPIC: Request for Substitution of Material

The Contractor has requested a substitution of a material being used on the Brick Pilasters, with some pre-cast cast cement product, it would not change the appearance or the color, but they wanted to update the committee.

Mr. DiGiammo states it is a better product and it would not incur any additional cost. The new product is not as porous or brittle as the original, therefore eliminating some joints in the base and it is also the same product that was used in the new middle school. The committee approves the new product.

TOPIC: New Business

Ms. Pacheco suggests visiting the site prior to the next committee meeting, allowing the committee to see the actual progress of the project. Mr. MacDonald suggests using their trailer for next committee meeting, which will have power and heat.

Ms. Pacheco suggests having the next meeting when there are change orders or invoices that need to be approved. Mr. MacDonald states he will have Pomroy's invoice, CGA's and the Contractor's final requisition soon and he can email it to the committee for review before the next meeting .

TOPIC: Next Meeting

May 2, 2019 @ 5:30

ADJOURNMENT:

Meeting adjourned at 5:55 p.m. by Ms. Pacheco

This is a true record by me:



Attest: Catrina Goncalves
Recordings Clerk