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COA SUBCOMMITTEE

FEBRUARY 1, 2022

MINUTES OF THE MEETING

Attendance:

Deborah Pettey – Interim Town Administrator
Robert Alderson -
Paula Charette - Alternate
Alfred Barros
Bruce W. Wilbur
Jeffrey Amaral
Margaret French
Wayne Jaye
Norman Landreville - Alternate

Absent:

Kent Wilkinson
George Grunwald

Documents: Draft RFP for OPM and
Proposed contract for OPM

Deborah Pettey Open the COA Subcommittee meeting at 6PM.

Introductions: Member went around room and introduced themselves.

COA Building Project.

Discussion of the role of the subcommittee. The Role of sub-committee is to work and oversee the renovations of the COA building.

Design Build Procedures. State law requires the Town to hire an OPM. The RFP to hire an OPM is ready when the sub-committee is ready to move forward. The COA subcommittee main role is to hire the OPM and work with the OPM for the remainder of the process. Discussion of the process and the Request for Proposals for the hiring the OPM.

Discussion ensued as to whether they must move forward with the option voted on by the selectmen in July of 2021 or could they revisit it. Discussed alternative projects and possible funding options. Recommending go back to the building committee to discuss alternatives to what was voted by the Selectmen. Decision made to meet next week and try to come to a consensus of the group before meeting with the Building Committee.

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Bob Alderson made a motion to nominate Bruce Wilbur as Chairman of the COA subcommittee seconded by Alfred Barros.

All in favor: Subcommittee unanimously voted to nominate Bruce Wilbur as Chairman of the COA Subcommittee.

Bob Alderson made motion to nominate Alfred Barros as Vice Chairman of the COA subcommittee seconded by Margaret French.

All in favor: Subcommittee unanimously voted to nominate Alfred Barros as Vice Chairman of the COA Subcommittee.

Bruce Wilbur made a Motion to nominate Margaret French as Clerk, seconded by Bob Alderson.

All in favor: Unanimously voted to nominate Margaret French as Clerk of the COA Subcommittee.

Next meeting February 8, 2022, at 6PM at the COA Building

Motion to adjourn 7:05 PM. The subcommittee voted unanimously to adjourn.
