

Freetown Board of Selectmen
Meeting Minutes
Monday, June 5, 2023 – 6:00pm
Apponequet Regional High School
100 Howland Road, Lakeville, MA 02347
Room 102

RECEIVED
FREETOWN TOWN CLERK
2023 JUN 14 AM 9:36

Call to Order

Selectmen Trevor Matthews called the meeting to order at 6pm. Mr. Matthews noted the meeting will be recorded and posted to the Town's YouTube Channel. He noted we are going into Executive Session and returning to open session for the reasons 1-3 below. Selectmen Jared Zager, Selectmen Carlos Lopes, Interim Town Administrator Deb Pettay, Executive Assistant Lu-Ann Souza and Administrative Assistant Lola Furtado were also present.

- Motion to enter Executive Session and was made by Selectmen Zager and seconded by Selectmen Lopes at 6:00pm.
- Vote: was approved in a unanimous roll call vote
- Vote: Selectmen Lopes – yes, Selectmen Zager – yes, Selectmen Matthews – yes

Executive Session

Discussion/possible action on the following topics:

1. M.G.L. c. 30A, sec. 21(a)(2) – to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. **Police Chief**
 2. M.G.L. c. 30A, sec 21 (a)(7) Open Meeting Law Complaint, Leia Adey (May 23, 2023) – acknowledge receipt and review complaint; authorize submission of response by Town Counsel.
 3. M.G.L. c. 30A, sec 21 (a)(7) Open Meeting Law Complaint, Patrick Higgins (May 26, 2023) – acknowledge receipt and review complaint; authorize submission of response by Town Counsel.
- Motion to adjourn Executive Session and return to open session was made by Selectmen Zager and seconded by Selectmen Lopes at 6:06pm.
 - Vote: was approved in a unanimous roll call vote
 - Vote: Selectmen Lopes – yes, Selectmen Zager – yes, Selectmen Matthews – yes

Personnel Board

Discussion/possible action on the following topics:

4. Acknowledge the resignation of Christine Dupras from the Finance Committee effective 5/18/23.
 - Motion to acknowledge the resignation of Christine Dupras from the Finance Committee effective 5/18/23 was made by Selectmen Matthews and seconded by Selectmen Zager.
 - Vote: was approved in a unanimous roll call vote
5. Discussion, and vote on whether to approve the following appointments

- a. Edward A. Mello as traffic controller effective 6/5/2023 through 6/30/2023
 - b. Discussion, and vote on whether to appoint Kara Lees to Finance Committee effective 6/5/2023-6/30/2024 2024 Annual Town Election.
 - c. Sharon M. Dorian as Senior Librarian effective 6/29/23-6/30/24
 - d. Brianna M. Ferreira as Signal Operator – Part Time effective 6/1/23-6/30/23
 - e. Victoria A. Ashley as Signal Operator – Part Time effective 6/5/23-6/30/23
- Motion to approve appoints a-e was made by Selectmen Matthews and seconded by Selectmen Zager.
 - Vote: was approved in a unanimous roll call vote

Board of Selectmen

Discussion/possible action on the following topics:

- 6. Discussion, and vote on whether to approve, not release, the executive session minutes from 5/15/23.
 - Motion to approve, not release, the executive session minutes from 5/15/23 was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
- 7. Discussion, and vote on whether to approve the open session minutes from 4/24/23, 4/26/23, & 5/15/23.
 - Motion to approve the open session minutes from 4/24/23, 4/26/23 & 5/15/23 was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
- 8. Discussion, and vote on whether to approve the libraries use of the band stand on August 10, 2023 from 12:30-4pm for a music program as part of the summer reading program.
 - Motion to approve the libraries use of the band stand on August 10, 2023 from 12:30pm-4pm was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
- 9. Discussion, and vote on whether to approve the Quote with Full Circle Technologies for Board of Health online permitting.

The Board had a short discussion on the cost of online permitting and agreed that this was a great service for residents and contractors and should move ahead with this project.

- Motion to approve the Quote with Full Circle Technologies for Board of Health online permitting was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

10. Discussion, and vote whether to award the fiscal year 2024 winter sand contract to Cape Cod Aggregates.

Selectmen Matthews noted there were a couple of quotes for this bid and that Cape Cod Aggregates was the lowest.

- Motion to award the fiscal year 2024 winter sand contract to Cape Cod Aggregates was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

11. Discussion, and vote whether to approve the agreement between the Town of Freetown and Cape Cod Aggregates for fiscal year 2024 winter sand.

- Motion to approve the agreement between the Town of Freetown and Cape Cod Aggregates for fiscal year 2024 winter sand was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

12. Discussion, and vote on which companies will be awarded the fiscal year 2024 Roadway Materials bids.

Selectmen read the quotes from the vendors for roadway materials and noted the lowest bidders were K5 Corporation, All States Construction and Saltine Warrior. It was noted that contracts have been received back from all excluding Saltine Warrior, but that contract was expected to arrive soon and would be added to a future agenda when it has arrived.

- Motion to approve the low bidders for roadway materials to K5 Corporation, All States Construction and Saltine Warrior for fiscal year 24 was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

13. Discussion, and vote whether to approve the agreement between the Town of Freetown and K5 Corporation for road striping for fiscal year 2024.

- Motion to approve the agreement between the Town of Freetown and K5 Corporation for road striping for fiscal year 2024 was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

14. Discussion, and vote whether to approve the agreement between the Town of Freetown and All States Construction for stone seals, 20% rubberized asphalt stone seals and asphalt shimming for chip seal, for fiscal year 2024.

- Motion to approve the agreement between the Town of Freetown and All States Construction for stone seals, 20% rubberized asphalt stone seals and asphalt shimming

for chip seal, for fiscal year 2024 was made by Selectmen Zager and seconded by Selectmen Lopes.

- Vote: was approved in a unanimous roll call vote

15. Discussion and vote what to do with abandoned boat.

This item was not discussed at this meeting.

16. Acknowledge the Reserve Fund transfer request from Town Clerk in the amount of \$317.51 for Board of Registrar printing.

- Motion to acknowledge the Reserve Fund transfer request from Town Clerk in the amount of \$317.51 for Board of Registrar printing was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

17. Acknowledge the Reserve Fund transfer request from Town Accountant for May and June 2023 Union Pension Payments in the amount of \$2,328.62.

- Motion to acknowledge the Reserve Fund transfer request from Town Accountant for May and June 2023 Union Pension Payments in the amount of \$2,328.62 was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

18. Discussion, and vote whether to approve the agreement between The Town of Freetown and Coastal Ambulance Billing Inc. effective 7/1/23-6/30/24.

- Motion to approve the agreement between The Town of Freetown and Coastal Ambulance Billing Inc. effective 7/1/23-6/30/24 was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

19. Review Annual Town Meeting & Special Town Meeting warrant articles for 6/5/23

The Board reviewed the copies of the warrants in their packets and agreed no changes were needed.

20. Discussion, and vote on whether to approve and sign amended agreement with JRD for seepage pits.

Mr. Tripp asked why this wasn't being done on Alexander Drive as part of this project. Ms. Pettey said she would check in with the Water & Sewer Commissioners to inquire.

- Motion to approve and sign amended agreement with JRD for seepage pits with JRD Inc was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote

21. Discussion and vote on Open Meeting Law Complaint, Leia Adey received on 5/23/23 – acknowledge receipt and review complaint; authorize submission of response by Town Counsel.
 - Motion to acknowledge receipt of Open Meeting Law Complaint from Leia Adey and authorize submission of response by Town Counsel was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
22. Discussion, and vote on Open Meeting Law Complaint, Patrick Higgins received on 5/26/23 acknowledge receipt and review complaint; authorize submission of response by Town Counsel.
 - Motion to acknowledge receipt of Open Meeting Law Complaint from Patrick Higgins and authorize submission of response by Town Counsel was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
23. Discussion, and vote whether to approve the spending plan from the Council on Aging Director for the Formula One Grant.

It was noted that the spending plan was to fund programs for the seniors at the COA. The Board noted that they were pleased to see additional activities being offered at the COA.

- Motion to approve the spending plan from the Council on Aging Director for the Formula One Grant was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
24. Attend Town Meeting and not return to open meeting
 - Motion to adjourn the meeting, and attend Town Meeting was made by Selectmen Zager and seconded by Selectmen Lopes at 6:31pm.
 - Vote: was approved in a unanimous roll call vote

Old Business:

Potential discussion on pending items – action will not be taken at this meeting:

- Town Buildings

Public Input

The Board signed documents pertaining to this meeting's agenda.

Respectfully Submitted,
Lu-Ann Souza
Executive Assistant

List of exhibits/documents utilized by the Board during this meeting:

- Agenda

- Letter of resignation Christine Dupras
- Appointment paperwork, Edward Mello, Kara Lees, Sharon Dorian, Brianna Ferreira and Victoria Ashley
- Meeting minutes 4/24/23, 4/26/23 & 5/15/23
- Agreement Full Circle Technologies
- Letter from Freetown Highway Department regarding quotes for winter sand
- Agreement Cape Cod Aggregates – winter sand
- Bid Tabulation Roadway Materials FY24
- Agreement K5 Corporation & All States Construction for FY24 Roadway Materials
- Email from Highway Surveyor and photos of abandoned boat (topic not discussed)
- Reserve Fund Transfers Town Clerk & Town Accountant
- Agreement Coastal Medical Billing, Inc.
- Special and Annual Town Meeting Warrants
- Change Order/amendment to agreement with JRD Inc for Seeping Pits
- Open Meeting Law Complaint forms from Leia Adey & Patrick Higgins
- Letter and spending plan from COA Director for Formula One Grant