



TOWN OF FREETOWN BOARD OF SELECTMEN

Minutes

Monday, February 4, 2019, 6:00pm
Council on Aging – 227 Chace Road, East Freetown

RECEIVED
FREETOWN TOWN CLERK

2019 FEB 22 AM 10:33

J. Brown

6:00 P.M. Call to Order

Chairman Robert P. Jose calls the meeting to order at 6:00pm. Selectman Lisa A. Pacheco is present. Selectman Charles B. Sullivan is absent. Also present: Town Administrator David DeManche and Administrative Assistant Timm McIntosh. The meeting is being recorded by FREECAM.

Board of Selectmen:

1. Approve 4th Annual "Tour de Crème" charity bike ride event for Sunday, May 19, 2019.

VOTE: Motion (Pacheco/Jose) to approve, as long as the Police Chief and the Fire Chief have signed off, passed unanimously.

2. Discuss/Approve Trailer for 10 Cottle Lane. 10 Cottle Lane was the site of a recent big fire. Mr. DeManche explains that the bylaw calls for the Board of Selectmen to approve trailers of this sort. The Building Inspector gives a recommendation and a building permit has been submitted. Both the Building Inspector and the Health Agent have visited the site and have recommended the trailer.

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

3. Discuss/Act on renewal for PEG Access Inter-Municipal Agreement between the Towns of Middleborough and Freetown. Mr. DeManche has spoken to Karen Foye at MCCAM, who spoke to how they've improved the resolution settings on the camera. She noted that the main issue is that they are broadcast in standard definition, not high definition, so they broadcast versions cannot match the digital copies uploaded to the Town's YouTube channel.

VOTE: Motion (Pacheco/Jose) to approve the agreement, passed unanimously.

4. Approve agreement with Air Cleaning Specialists of New England for purchase and installation of a Source Capture Emergency Vehicle Exhaust System for Freetown Fire Department Station #3. Fire Chief Gary Silvia is present. He explains that the Town's portion of money for this project was approved at town meeting, with the remainder of the cost being paid for by the state. There is no new funding required for this agreement.

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

5. Discuss/Declare 1996 GMC one-ton dump truck surplus, as recommended by Highway Surveyor Charles Macomber. Mr. DeManche reads an excerpt from the letter sent by Mr. Macomber. The dump truck is 23 years old and has extensive body rot, which caused it to fail its inspection. Mr. Macomber recommends declaring it as surplus. Mr. DeManche says we can add it to the list of items for an auction to be held in May, exactly as was done last year.

VOTE: Motion (Pacheco/Jose) to declare the one-ton dump truck surplus, passed unanimously.

6. Discuss/Approve Change Order No. 1 for Drainage Improvements for Cliff Drive and Oaklawn Road with Gravity Construction, Inc. Mr. DeManche reads through a letter from James Noyes of Greenman-Pedersen, Inc. outlining the reasoning for the change order. Selectman Jose asks to hold off on this discussion for Mr. Macomber to be in attendance. Once he arrives, he explains they ran into a ton of groundwater that forced a number of changes to the project, including the installation of a sub-drain. The cost for that was \$16,000, but savings elsewhere in the project cut the required change order to \$3,402. Selectman Jose asks if there will be any further change orders. Mr. Macomber says not for Oaklawn, but there could be one for Cliff Driff. Work will be done there in the spring.

VOTE: Motion (Pacheco/Jose) to approve in the amount of \$3,420.00, passed unanimously.

7. Approve 2018/2019 snow plow application for Scott Laventure

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

8. Approve minutes of January 22, 2019 Board of Selectmen's meeting

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

9. Discuss CivicReady Citizen Notification System. Mr. DeManche explains that we signed on to the OneCallNow service last year at Town Meeting, but were notified a week later that the company that manages our website was purchased by a new company, CivicPlus, who offers a notification service of their own called CivicReady. It would operate essentially as a plug in to the website. The CivicReady service costs a bit more money, but has numerous additional features and is an unlimited service. OneCallNow has limits involved. Mr. DeManche thinks this is a much better option for the town. Selectman Pacheco and Selectman Jose agreed.

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

10. Town Administrator's Report

- The first meeting of the safety group was held today. Discussion was held about training programs and improvements being made. A representative from MIIA went

over OSHA protocols, which is actually handled by the Massachusetts Department of Labor Standards, not OSHA. The focus is to make an effort to train employees in safe work environments.

- The next Department Head meeting is scheduled for Wednesday morning.
- Mr. DeManche reviewed the very preliminary FY2020 budget with the Town Accountant today. He says they will have a clearer picture in March once the school numbers are in. Selectman Pacheco does not want Mr. DeManche to wait until March for the budget, as the school numbers always come in extremely late and are drawn out. She asks for the budget to be distributed as it is, with last year's school numbers plus 5%, and see where it stands with that. She wants to start far sooner than March. Mr. DeManche says he didn't want to throw out crazy numbers that would overwhelm, but he can have the preliminary budget out to the Board in the next couple days.
- Mr. DeManche and Fire Chief Gary Silvia attended a meeting in Middleboro last Thursday on the emergency response to the pond levels, designed to get the ball rolling on mutual aid in the event something should happen. MEMA was there and identified resources as well. Mr. DeManche will be attending a meeting of the pond complex working group tomorrow as well. They are also working on a legislative solution that is ongoing to find a long term solution.
- Finally, Mr. DeManche is working on setting up cable negotiations, and has a couple dates for Atty. Ewing from KP Law to come out and discuss options. Initial steps would be to identify specific needs to be addressed with the new contract. Mike Galla of Comcast will be in for the initial negotiation in mid-March.

Board of Health:

Personnel Board:

Selectman Jose will act as acting chairman of the Personnel Board in Selectman Sullivan's absence.

11. Sign change of status form for Mark Lawrence, Full-time Firefighter-Paramedic, effective February 7, 2019. Chief Silvia says this is our second firefighter from the safer grant, that the first choice to fill the vacancy had to back out before accepting the position.

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

12. Accept resignation from Kara Pigeon, Reserve Patrolman, and sign change of status form reflecting resignation, effective February 1, 2019. Selectman Jose reads a letter from Chief Abbott.

VOTE: Motion (Pacheco/Jose) to accept, sign the change of status form, and send a letter of thanks for Ms. Pigeon's service to the Town of Freetown, passed unanimously.

13. Approve Change of Status form for Nathan Melo, Student Officer, as submitted by Police Chief Carlton Abbott, Jr., effective April 1, 2019.

VOTE: Motion (Pacheco/Jose) to approve, passed unanimously.

14. Approve/Sign Recruit Training Fee Agreement with Nathan Melo. Selectman Jose reads the letter from Chief Abbott, which says Officer Melo will be attending the April 2019 academy class.

VOTE: Motion (Pacheco/Jose) to endorse, passed unanimously.

15. Approve leave of absence extension for Vincent D'Oliveira, Council on Aging Van Driver, from March 17, 2019 to May 12, 2019. Selectman Jose reads a letter from Mr. D'Oliveira. Mr. D'Oliveira is currently on medical leave until March 17th, but is requesting the leave be extended to May 12th.

VOTE: Motion (Pacheco/Jose) to extend the leave until May 12, 2019, if it is alright with the Council on Aging Board and Barbara, and get a letter saying he can return to work afterwards, passed unanimously.

New Business:

16. Dates for upcoming Board of Selectmen Meetings: Tuesday February 19th, Monday March 4th, Monday March 18th

Executive Session:

At 6:22pm, motion (Pacheco/Jose) to enter into executive session, under the following exemptions, and not return to open session following. Roll Call Chairman Robert P. Jose and Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

17. M.G.L. c.30A, Sec. 21(a) (3) – to discuss strategy with respect to collective bargaining with the Freetown Police Union because an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.

Note: Police Chief Carlton Abbott and Executive Assistant Ali Golz will be in attendance for this Executive Session.

18. M.G.L. c.30A, Sec. 21(a) (3) – to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares.

Note: Police Chief Carlton Abbott and Executive Assistant Ali Golz will be in attendance for this Executive Session.

19. M.G.L. c. 30A, sec. 21(a) (3) – to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares – Excel Recycling, LLC vs. Town of Freetown

Note: Police Chief Carlton Abbott will be in attendance for this Executive Session.

At 7:09pm, motion (Pacheco/Jose) to adjourn the meeting from executive session. Roll Call Chairman Robert P. Jose, Selectman Lisa A. Pacheco. All voted in the affirmative when polled.

Respectfully submitted,



Timm McIntosh,
Administrative Assistant

List of documents/exhibits used in this meeting, pursuant to M.G.L. c. 30A, § 22(a)

- Letter from Mattapoissett Land Trust, Inc. re: 2019 Tour de Crème event
- Draft event form for 2019 Tour de Crème event
- Letter from Health Agent Derek Macedo re: temporary trailer for 10 Cottle Ln.
- Letter from Building Inspector Jeffrey Chandler re: temporary trailer for 10 Cottle Ln.
- E-mail correspondence between Ali Golz and Karen Foye re: camera settings for MCCAM broadcasts
- Draft PEG Access Inter-Municipal Agreement between the Towns of Middleborough and Freetown
- Draft agreement between Town of Freetown and Air Cleaning Systems for purchase and installation of a Source Capture Emergency Vehicle Exhaust System for Freetown Fire Department Station #3
- Letter from Highway Surveyor Charles Macomber re: 1996 GMC one-ton dump truck
- Letter from Greenman-Pedersen, Inc re: change order for Drainage Improvement project
- Draft change order agreement for Drainage Improvement project
- Contact sheet for Scott Laventure for 2018/2019 Snow Plow season
- Draft minutes for January 22nd Board of Selectmen's meeting
- Letter from Administrative Assistant Timm McIntosh re: CivicReady Mass Notification System
- Proposal for CivicReady Mass Notification System
- Letters from Police Chief Carlton Abbott re: K. Pigeon's resignation, N. Melo's change of status and N. Melo's recruit training fee agreement
- Draft Recruit Training Fee Agreement between the Town of Freetown and N. Melo
- Change of Status Report for M. Lawrence, K. Pigeon and N. Melo