

Freetown Board of Selectmen
Meeting Minutes
Friday, March 10, 2023, 8:30am
Council on Aging, Lower Level
227 Chace Road, East Freetown, MA

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2023 MAR 21 AM 11:42

Call to Order

Selectmen Trevor Matthews called the meeting to order at 8:30am. Selectmen Jared Zager, Selectmen Carlos Lopes, Interim Town Administrator Deb Pettey, Sgt. Scott Rose and Executive Assistant Lu-Ann Souza were also in attendance. Selectmen Matthews noted he was attending the meeting virtually and a recording of the meeting would be posted to the Town's YouTube Channel. He also noted the Board would be going into Executive Session for the reason stated below and will return to open session.

- Motion to enter Executive Session at 8:31am was made by Selectmen Zager and seconded by Selectmen Lopes.
- Vote: was approved in a unanimous roll call vote
- Vote: Selectmen Lopes – yes, Selectmen Zager – yes, Selectmen Matthews – yes

Executive Session

Discussion/possible action on the following topics:

1. M.G.L. c. 30A, sec. 21(a)(2) – to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.
- Motion to exit Executive Session at 9:01am was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
 - Vote: Selectmen Lopes – yes, Selectmen Zager – yes, Selectmen Matthews – yes

In attendance for the open session are Robin Kendrick, Evelyn Alves, Kathy Talbot, Bob Parker, Bruce Wilbur, Patricia Kelleher-Parker, Jeff Amaral, Rebecca Frias

Personnel Board

Discussion/possible action on the following topics:

2. Interviews with finalist for Council on Aging Director.
 - a. Rebecca Frias
3. Discussion, and vote to allow the Interim Town Administrator to negotiate the final salary of the Council on Aging Director.

- Motion to allow the Interim Town Administrator to negotiate the final salary of the Council on Aging Director was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
4. Discussion, and vote to set the payrate for the Community Program Director at Twenty-Two Dollars (\$22.00) per hour for up to nineteen (19) hours a week.
- Motion to set the payrate for the Community Program Director at Twenty-Two Dollars (\$22.00) per hour for up to nineteen (19) hours a week was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
5. Discussion, and vote on the new payrate requested from Town Clerk effective 1/1/23 for:
- a. Election Wardens: \$16.00/hour
 - b. Election Clerks: \$15.50/hour
 - c. All Other Election Workers: \$15.00/hour
- Motion to approve the requested payrates for Election Wardens \$16.00/hour, Election Clerks at \$15.50/hour and All Other Election Workers at \$15.00/hour was made by . Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
6. Discussion, and vote whether to approve the following appointments
- a. Jeffrey Amaral as Community Program Director effective 3/27/23-6/30/23
 - b. Carlos Lopes to Parade and Fireworks Committee effective 3/10/23-6/30/23
 - c. Gregory Goodwin to Master Plan Committee effective 3/10/23-6/30/23
 - d. Keith Mello to Master Plan Committee effective 3/10/23-6/30/23
 - e. Nick Velozo to Master Plan Committee effective 3/10/23-6/30/23
 - f. Patricia Kelleher-Parker to Master Plan Committee effective 3/10/23-6/30/23
 - g. David Crose to Master Plan Committee – Planning Board Representative effective 3/10/23-6/30/23
 - h. Ronnie Frates as Heavy Equipment Operator effective 3/9/23-6/30/23
- Motion to approve the appoints a-h above was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
7. Discussion, and vote on which Selectmen will represent the Board on the Master Plan Committee and appoint this Selectmen effective 3/10/23-6/30/23.

Pass on for future meeting

8. Discussion, and vote whether to approve the following policies:
 - a. Equal Employment Opportunity, Discrimination and Sexual Harassment Policy
 - b. Code of Conduct and Discipline
 - c. Workplace Violence
- Motion to approve the Equal Employment Opportunity, Discrimination and Sexual Harassment Policy, the Code of Conduct and Discipline and the Workplace Violence Policies was made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

Board of Selectmen

Discussion/possible action on the following topics:

9. Discussion, and vote on whether to accept the donation and spending plan for the One-hundred-dollar and Fifty-dollar donations to the Council on Aging.
 - Motion to accept the donation and spending plan for the One-hundred-dollar and Fifty-dollar donations to the Council on Aging was made by Selectmen Zager and seconded by Selectmen Lopes.
 - Vote: was approved in a unanimous roll call vote
 - Selectmen Lopes - yes, Selectmen Zager – yes, Selectmen Matthews – yes
10. Discussion, and vote on conditions of and next steps for 4 South Main Street.

Pass on for future meeting
11. Discussion regarding future use of Old School House building located at 5 North Main Street.

Pass on for future meeting
12. Discussion, and vote on what to do with the town owned property at 0 Crapo Road and 0 Sprague & Reynolds Land.

Pass on for future meeting
13. Discussion, and vote whether to approve the ambulance abatements and write-offs for February 2023 in the amount of \$139,938.83
 - Motion to approve the ambulance abatements and write-offs for February 2023 in the amount of \$139,938.83 was made by Selectmen Zager and seconded by Selectmen Lopes.

- Vote: was approved in a unanimous roll call vote
- Selectmen Lopes - yes, Selectmen Zager – yes, Selectmen Matthews – yes

Board of Parks Commission

Discussion/possible action on the following topics:

- No topics for discussion

Town Administrator's Report

Discussion/possible action on the following topics:

Old Business:

Potential discussion on pending items – action will not be taken at this meeting:

Public Input

- Motion to adjourn the meeting at 9:45am made by Selectmen Zager and seconded by Selectmen Lopes
- Vote: was approved in a unanimous roll call vote

Respectfully Submitted,



Lola Furtado

Administrative Assistant

List of documents/exhibits utilized by the Board during this meeting:

- Agenda
- Possible interview questions for COA Director
- Rebecca Frias resume, cover letter and application
- Memo from Town Clerk payrates for election workers
- Appointment slips/letters of interest for:
 - o Jeffrey Amaral – Comm Prog Dir (no letter of interest)
 - o Carlos Lopes – Parade and Fireworks (no letter of interest)
 - o Gregory Goodwin – Master Plan Comm
 - o Keith Mello – Master Plan Comm
 - o Nick Veloza – Master Plan Comm
 - o Patricia Kelleher-Parker – Master Plan Comm
 - o David Crose – Master Plan Comm
 - o Ronnie Frates – Heavy Equipment Operator
- Policies for:
 - o Equal Employment Opportunity, Discrimination and Sexual Harassment
 - o Code of Conduct and Discipline
 - o Workplace Violence

- Memo: Donations to COA
- Photos and email re: 4 S Main St
- Letter from Sun Property Group re: town owned property at Braley Rd
- Map of Braley Rd town owned property
- Property card for Braley Rd town owned property
- Ambulance Write Offs and Abatements Feb 2023